

NIMAPARA AUTONOMOUS COLLEGE

Minutes of the First Meeting of IQAC 2018-19

SL.No	MEMBERS PRESENT	SIGNATURE
01	Prof.Raja Kishore Rath, Chairperson	Rajeshwar Rath
02	Prof.Ramakanta Dash, Dept.of Political Science	Ramakanta Dash
03	Prof. Prof.Niranjan Sia, Dept.of Psychology	Niranjan Sia
04	Prof.Archana Sahu, Dept.of Political Science	Archana Sahu
05	Prof.Amitabh Dash, Dept.of Chemistry	Amitabh Dash
06	Prof. Dilip Kumar Senapati, Dept.of Commerce	Dilip Kumar Senapati
07	Prof.Pradeep Kumar Dash, Dept.of Zoology	Pradeep Kumar Dash
08	Prof.Deptimayee Nanda, Dept.of History	Deeptimayee Nanda
09	Prof.Jogendra Chandra Mishra, Management Member- Educationalist	Jogendra Chandra Mishra
10	Prof. Basanta Kumar Patra, Alumni	Basanta Kumar Patra
11	Prof.Jagat Prasad Sabut, Co- ordinator	Jagat Prasad Sabut

The First meeting of the IQAC for the year 2018-19 was held on 05/07/2018 in the IQAC Room of the college at 11.00A.M. The meeting was presided under the Chairmanship of Prof. Raja Kishore Rath, Principal of the college. Co-ordinator Prof.Jagat Prasad Sabut presented the minutes of last meeting and it was confirmed unanimously.


The following decisions were taken unanimously.

- The proposal to conduct induction programme for parents and students was discussed and approved. One induction will be held during second week of July for the freshers where all the H.O.D will be asked to deliver a talk for their honors students. Members of IQAC will appraise the rules and regulation of the college to the freshers in the induction meeting.
- The proposal for organization of career counseling was discussed and Prof. Ramakanta Dash, Prof. Amitabh Dash are authorized to prepare an action plan and put of the same before the next meeting for approval.

- Separate review meeting for the teaching and non teaching staff of the institution will be organised where in Principal and Administrative officer will be requested to attend the meeting.
- Action plan for seminar will be prepared by Prof. J.P. Sabut separately for college fund and UGC fund.
- The teaching learning process will be evaluated by a team of members and principal is requested to constitute the team for the purpose.
- Prof Pradeep Kumar Dash was authorised to collect the information from the departments for preparation of AQAR.

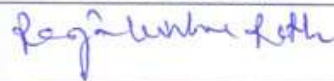

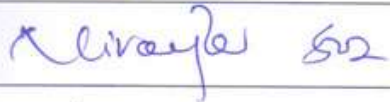
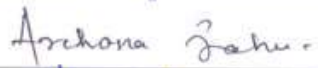
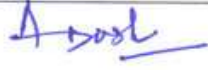
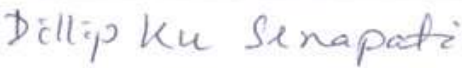



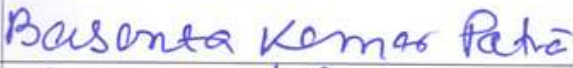

The meeting was concluded with a vote of thanks by the IQAC Coordinator.


Prof. Jagat Prasad Sabut
IQAC Coordinator


Prof. Raja Kishore Rath
Principal
Nimapara Autonomous College


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11	Prof.Jagat Prasad Sabut, Co- ordinator	

The Second meeting of the IQAC for the year 2018-19 was held on 20/09/2018 in the IQAC Room of the college at 12:30P.M under the Chairmanship of Prof. Raja Kishore Rath, Principal of the college. At the outset the IQAC Co-ordinator Prof.Jagat Prasad Sabut read out the proceedings of the previous IQAC for confirmation and the same was confirmed.


The following decisions were taken unanimously.

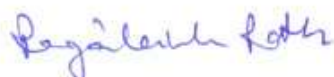

- The induction programme for parents and students (Arts, Science, Commerce), as proposed in the previous meeting was held on 10/07/2018. Students were appraised of the rules and regulations of the college.
- As per the decision of the previous meeting Prof. Ramakanta Das presented the action plan for career counselling. The same was discussed and approved.
- As per the decision taken in the previous meeting dated on 05/07/2018 Prof. Sabut presented the action plan for holding of seminars (at least two from the college fund and one from UGC) during the session. The budget

along with sanction order should be prepared basing on the number of students enrolled in different departments.

- The teams constituted for the purpose of evaluation of teaching and learning material have submitted their reports in the light of organizing smart classes and importance was focused on the use of LCD projectors. The administrative departments and HODs were to be asked to ensure its implementation.
- Information collected from various departments for preparation of AQAR was examined and Prof. A. Dash was requested to compile the same.
- The proceeding of the Board of Studies meeting was placed before the committee. The same was examined and a modified syllabus with 20% change basing on the local needs was introduced.
- The proposal for observation of World Heritage Week from 19th to 25th November 2019 was discussed and approved. Dignitaries from Department of Culture, Govt. of India and State will be requested to attend as resource person. An exhibition is to be organized during the observation week. Dr Atula Ku. Pradhan, Dept of History is requested to co-ordinate.
- The results of the Academic Session 2017-18 were examined. The results of the college in toto i.e. 85% are really remarkable. However more importance will be given to Department of History and Department of English to develop their performance.
- The proposal for conducting personality development classes and short term courses on skill development was discussed. It was decided to implement the same on PPP mode or with the help of other university working for the said purpose. The name of Centurion University was also discussed. A team is to visit the university and collect details of syllabus.
- The HoDs of Science Departments will be requested to organize at least one science exhibition during an academic year wherein projects from students of nearby high schools and our college are to be invited.

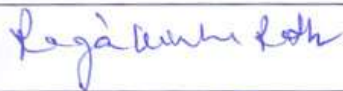



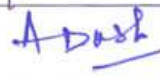
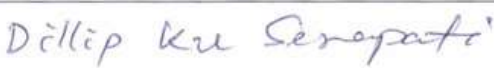





The meeting was concluded with a vote of thanks by the IQAC Coordinator.


Prof. Jagat Prasad Sabut
IQAC Coordinator


Prof. Raja Kishore Rath
Principal
Nimapara Autonomous College


NIMAPARA AUTONOMOUS COLLEGE

Minutes of the Third Meeting of IQAC 2018-19

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01	Prof.Raja Kishore Rath, Chairperson	
02	Prof.Ramakanta Dash, Dept.of Political Science	
03	Prof. Prof.Niranjan Sia, Dept.of Psychology	
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08	Prof.Deptimayee Nanda, Dept.of History	
09	Prof.Jogendra Chandra Mishra, Management Member- Educationalist	
10	Prof. Basanta Kumar Patra, Alumni	
11	Prof.Jagat Prasad Sabut, Co- ordinator	


The Third meeting of the IQAC for the year 2018-19 was held 04/12/2018 in the IQAC Room of the college at 01.30P.M. The meeting was presided over by Chairmanship of Prof. Raja Kishore Rath. At the outset the IQAC Coordinator reported proceedings of previous of IQAC for review. The minutes was approved and passed unanimously. The IQAC noted the review of the last agenda.


The following decisions were taken during the meeting.

- The proposal for arranging study tour of different departments was placed. The HODs were requested to arrange the same during the Pooja vacation.

- The decision for sending students to Centurion University for short term courses and conducting personality development programme in the college was reviewed found the progress to be inadequate.
- A committee constituting of Prof. D. Nanda , Dr. A.K. Behera, Dr. R.N. Padhi, C.R. Pradhan (PET) was formed to look after the plantation programme in order to make the campus ecofriendly. The members were asked to take up the programme of beautifying the campus. Special consideration was given to garden areas of Administrative block, Main block and Dept. of Chemistry.
- The proposal to undertake specific voluntary work of NSS and NCC was discussed. NSS programme officers Prof. D.Nanda, Dr. A. K. Behera, Dr. R. N. Padhi and Prof. S. K. Mohanty were requested to submit an action plan for the year 2018-2019 with details of budget. The programme is to cover model village, sanitation of primary schools, Swachch Bharat Abhiyan and plantation in the locality. They were instructed to take up at least 3 model villages (one unit each). The reports of the same are to be submitted in the next meeting.
- A proposal to conduct Annual Sports and Athletic Meet for the students for the academic session during the third week of December 2018. Members of Athletic Club were requested to ensure for the smooth conduct of same.
- A committee was formed to hold different competitions of co- curricular activities like essay, debate, music, dance, *rangoli*, quiz etc in the first week of the January. It was decided to hold the Annual Function in third week of January and the Culture Committee was requested for the smooth conduct of the same.
- A proposal was placed by Prof. D. Nanda, HOD of History, to hold a lecture series entitled 'Exploring Past' in the month of January .It was thoroughly examined and approved.

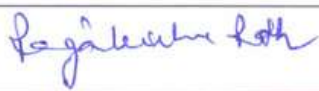

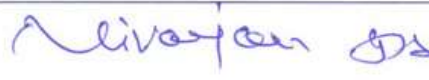

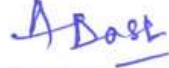
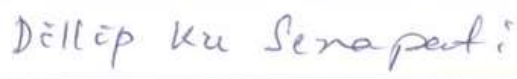


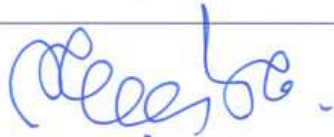


The meeting was concluded with a vote of thanks by the IQAC Coordinator.


Prof. Jagat Prasad Sabut
 IQAC Coordinator


Prof. Raja Kishore Rath
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NIMAPARA AUTONOMOUS COLLEGE

Minutes of the Fourth Meeting of IQAC 2018-19

SL.No	MEMBERS PRESENT	SIGNATURE
01	Prof.Raja Kishore Rath, Chairperson	
02	Prof.Ramakanta Dash, Dept.of Political Science	
03	Prof. Prof.Niranjana Sia, Dept.of Psychology	
04	Prof.Archana Sahu, Dept.of Political Science	
05	Prof.Amitabh Dash, Dept.of Chemistry	
06	Prof. Dilip Kumar Senapati, Dept.of Commerce	
07	Prof.Pradeep Kumar Dash, Dept.of Zoology	
08	Prof.Deptimayee Nanda, Dept.of History	
09	Prof.Jogendra Chandra Mishra, Management Member- Educationalist	
10	Prof. Basanta Kumar Patra, Alumni	
11	Prof.Jagat Prasad Sabut, Co- ordinator	

The Fourth meeting of the IQAC for the year 2018-19 was held 13/02/2019 in the IQAC Room of the college at 12.30P.M. The meeting was presided over by Chairmanship of Prof. Raja Kishore Rath. At the outset the IQAC Coordinator reported proceedings of previous of IQAC for confirmation. The minutes was approved and passed unanimously.

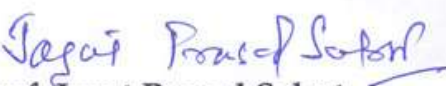
The following decisions were taken.

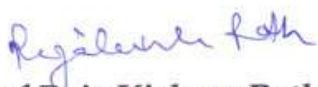
- The proposal for preparation of Self Study Report (SSR) for NAAC (2nd cycle) was discussed. It was revealed that the college had submitted the SSR in the format applicable for the General College instead of Autonomous College. In the mean-time Utkal University conducted an Academic Audit under the chairmanship of Vice- Chancellor Dr.

Saumendra Mohan Pattanaik on dt 09/07/2018. The team expressed their satisfaction over the functioning of the college and its infrastructure. The proposal submitted to university for the purpose of Academic Audit was also examined. It was decided to prepare a full-fledged SSR based on the report submitted to university within two months.

- The college is duty-bound to provide scholarship to the meritorious students and accordingly schemes implemented by the State Govt. as well as by the Central Govt. under scholarship head have been taken up on priority basis. Besides that corporate sectors like Reliance Jio, LIC of India Take Mahindra Finance, State Bank of India etc have also showed their interest to provide scholarship. The college expressed its thankfulness for the organization of orientation camps. It was decided to take up more proposals on scholarship with the corporate sectors for career development of meritorious students.
- The principal was requested to release funds to faculty members for preparation at Research Project for the session 2018-2019. It was decided that a minimum of 10 Research Projects are to be sanctioned out of the college fund.

The meeting was concluded with a vote of thanks by the IQAC Coordinator.


Prof. Jagat Prasad Sabut
IQAC Coordinator


Prof. Raja Kishore Rath
Principal
Nimapara Autonomous College
Principal
Nimapara Autonomous College
Nimapara

ACTION TAKEN REPORT FOR THE YEAR 2018-19

The proposed action plan for the academic year 2018-19 was prepared and chalked out by the IQAC. The action taken report for the academic year 2018-19 is as follows:


- The college has organized students induction meeting of the freshers to make them familiar with the college campus and various activities etc.
- IQAC promoted the teaching staff to apply for the training programmes such as orientation, refresher courses and short term courses. As a result some faculty members completed orientation and refresher courses in their subjects.
- The Vice Chancellor **Dr. Saumendra Mohan Pattanaik** and his team visited the college for the academic audit on 09/07/2018. The team interacted with the students and the Vice Chancellor expresses his satisfaction over the performance of the students. The Vice-Chancellor also interacted with the staff members of the institution and his precious suggestions like holding inter disciplinary efforts and to take at least one class in the library has been taken upon priority. He suggested to give emphasis on vision, mission and goal collectively.
- The college observed World Heritage Week to create awareness among the students, teachers and local inhabitants with the collaboration of Archaeological Survey of India from 19th to 25th November. The key highlights of this program are a photo exhibition and a series of lectures on cultural heritage of Nimapara.
- Department of History organized a popular lecture series on "*Exploring Past*". Prof. Byomkesh Tripathy of Indira Gandhi National Tribal University, Amarakantak, Mahdya Pradesh delivered a talk on sources of history: new methodology.
- Students participated in community work like cleaning of local hospital and bus stand, distributing study materials to the children of slum dwellers etc.
- The College organised an Inter College Volley Ball Tournament from 17/09/2018 to 19/09/2018 and the college was honoured with Runners up prize.


- Students also participated in the games like Athletics, Football, Kabaddi, Cricket and Body Building. Two students namely Satyajit Pattanaik and Puspakanta Nanda have qualified themselves to participate in the National Volley Ball Championship. In Body-Building Mr. Rajiv Kumar Sahoo became the winner in the university level and qualified himself for National level Body-Building Championship.
- The institute organized a GENDER SENSITIZATION training programme with School of Women's Studies, Utkal University in collaboration with Women & Child Development Department, Govt. of Odisha.
- The college organized a condolence meeting and candle march to the bravehearts who lost their life in the Pulwama terrorist attack in Jammu and Kashmir on 15/02/2019.
- Different organizations like Take Mahindra, LIC of India, State Bank of India etc organised a campus selection for scholarship to the meritorious students. Throughout the calendar year career counseling camp has been organized in association with corporate sectors and other organization.
- A good numbers of teacher participated in National Seminars and Workshops.
- State level Seminar on Promotion of Taxation Theory was organized by the Commerce Department on 29/11/2018.
- NSS unit celebrated World Environment Day by cleaning the college surrounding and planting saplings.
- Department of English arranged a series of seminars on topics like "Literature and Society", "Diasporic Literature", "Odes of Keats" to acquaint students with different branches of English Literature.
- Besides departmental seminars the IQAC conducted seminars from UGC fund as well as from College fund.
- IQAC conducted meetings to discuss on seven criteria and key indicators of NAAC Reaccreditation process for the new conveners.
- Plantation and blood donation camp were organized by Rotary Club in association with the college on 25/07/2018.
- The college celebrated the 55th Foundation Day on 27/07/2018, wherein a seminar was organized on the topic "Polythene, the killer of the World". Different competitions were organized on this occasion and prizes were distributed among winning students who participated in competitions.

- The College observed "World Aids Day" on 01/12/2018 on the theme "Breaking Barriers, Building Bridges".
 - Condolence meetings for Late P.M. Sri Atal Bihari Bajpayee and former Dean Dr. Manmohan Mohanty on Nimapara Autonomous College was held on 16/08/2018.
 - A programme was held on "*The Odisha Lokseba Adhikar Adhiniyam Sachetana and Prashikhyana Programme*". Tahasildar Nimapara and Officials from District administration attended the meeting.
 - All the Departments have coordinated the conduct of personality development classes for the benefit of the students.
 - The college has installed the Camera for surveillance and to maintain proper discipline in the college.
 - More emphasis on smart classroom as part of ICT is given.
 - NSS distributed study kit to financially weak students of the locality such as in model village, slum, at in physically challenged school as part of Independence Day celebrations.
 - Departments arranged commemoration talks on famous personalities related to academic discipline.
 - The workload of the teaching staff was properly examined and taking into consideration the shortage in the strength of teaching staff, guest faculties and retired professors are engaged for the smooth conduct of the classes. Extra care has been taken for the weak student by making arrangements for remedial classes, doubt clearing classes extra classes and classes for entry in to service for SC/ST minority.
 - All the departments conducted entry level examinations for the first year students to identify competency level of the students.
 - Reforms in the field of examination has marked spectacular transformation in the academic success in the students.
- Online Form-fill up
 - Facility for downloading Admit card
 - Online Result publication
 - Availability of marksheet on net.
 - Online grievance system

All the above mentioned reforms have helped the Autonomous cell to function smoothly. The college planned to introduce online feedback from the students from the coming session.

The remarkable changes in the system during this academic session 2018-19 were appreciated by all the faculty members and visiting officials of State Govt. and affiliating Universities. In fact the performance of students was also remarkable. The employment placement also improved to 20%. Here the role of the IQAC in the development of the college is really noteworthy.


Prof. Jagat Prasad Sabut
IQAC Coordinator


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