

# The Annual Quality Assurance Report (AQAR) of the IQAC

## NIMAPARA AUTONOMOUS COLLEGE,

### NIMAPARA AQAR FOR THE YEAR 2014-15

#### Part – A

#### 1. Details of the Institution

1.1	Name of the Institution	Nimapara Autonomous College																																	
1.2	Address Line1	At- Nimapara																																	
	Address Line2	P.O . –Nimapara																																	
	City/Town	Nimapara																																	
	State	Odisha																																	
	Pin Code	752106																																	
	Institution e-mail address	<a href="mailto:nimaparacollege@gmail.com">nimaparacollege@gmail.com</a>																																	
	Contact Nos.	06758-250225																																	
	Name of the Head of the Institution:	Prof S. Rath																																	
	Tel. No. with STD Code:	06758-250225																																	
	Mobile:	9439924422																																	
Name of the IQAC Co-ordinator:	Prof. J.P Sabut																																		
Mobile:	9938746224																																		
IQAC e-mail address:	aqarnimaparacollege1963@gmail.com																																		
1.3	<b>NAAC Track ID</b> <i>(For ex. MHC0GN18879)</i>	ORCOXX12490																																	
1.4	<b>NAAC Executive Committee No. &amp;Date:</b> <i>(For Example EC/32/A&amp;A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)</i>	EC /37/47 DT.21.09.2005																																	
1.5	Websiteaddress:	www.nimaparacollege.org.in																																	
	Web-link of the AQAR:	www.nimaparacollege.org.in/AQAR																																	
1.6	AccreditationDetails																																		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Sl. No.</th> <th style="width: 20%;">Cycle</th> <th style="width: 15%;">Grade</th> <th style="width: 15%;">CGPA</th> <th style="width: 20%;">Year of Accreditation</th> <th style="width: 20%;">Validity Period</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>1<sup>st</sup>Cycle</td> <td style="text-align: center;">B+</td> <td style="text-align: center;">77.75</td> <td style="text-align: center;">2005</td> <td style="text-align: center;">5 yeas</td> </tr> <tr> <td style="text-align: center;">2</td> <td>2<sup>nd</sup>Cycle</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">3</td> <td>3<sup>rd</sup>Cycle</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">4</td> <td>4<sup>th</sup>Cycle</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	1	1 <sup>st</sup> Cycle	B+	77.75	2005	5 yeas	2	2 <sup>nd</sup> Cycle					3	3 <sup>rd</sup> Cycle					4	4 <sup>th</sup> Cycle								
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3	3 <sup>rd</sup> Cycle																																		
4	4 <sup>th</sup> Cycle																																		
1.7	Date of Establishment of IQAC : (DD/MM/YYYY)	15/09/2012																																	
1.8	AQAR for the year <i>(for example2010-11)</i>	2014-15																																	

- 1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)  
Not applicable as this is the first report which is being submitted after NAAC Reaccreditation.

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University	State		Central		Deemed		Private	
Affiliated College	Yes		✓		No			
Constituent College	Yes				No			
Autonomous college of UGC	Yes		✓		No			
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes				No			
Type of Institution	Co-education		✓		Men		Women	
	Urban		✓		Rural		Tribal	
Financial Status	Grant-in-aid	✓	✓		UGC 2(f)	✓	UGC 12B	✓
	Grant-in-aid + Self Financing				Totally Self-financing			

1.11 Type of Faculty/Programme

Arts	✓	Science	✓	Commerce	✓	Law		PEI (Phys Edu)	
TEI (Edu)		Engineering		Health Science		Management			
Others (Specify)	Self-Financing - IFF								

1.12 Name of the Affiliating University  
(for the Colleges)

UTKAL UNIVERSITY
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1.13 Special status conferred by Central/ State Government—UGC

Autonomy by State/Central Govt. / University **✓ (State)**

University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (Specify)	
UGC-COP Programmes			

## 2. IQAC Composition and Activities

- 2.1 No. of Teachers
- 2.2 No. of Administrative/Technical staff
- 2.3 No. of students
- 2.4 No. of Management representatives
- 2.5 No. of Alumni
- 2.6 No. of any other stakeholder and community representatives
- 2.7 No. of Employers/ Industrialists
- 2.8 No. of other External Experts
- 2.9 Total No. of members
- 2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.	02	Faculty	01
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Non-Teaching Staff	01	Alumni	-	Others	-
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2.12 Has IQAC received any funding from UGC during the year?

Yes	✓	No	
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If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

i. No. of Seminars/Conferences/ **Workshops**/Symposia organized by the IQAC

Total Nos		International		National		State		Institution Level	01
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ii. Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC plays an active role in internalizing a culture of quality within the Institution. This Culture is maintained and sustained by several initiatives taken by the cell throughout the year. The members of IQAC were actively involved in the compilation of self- study report for the second cycle of NAAC reaccreditation and in coordinating the visit of NAAC Peer Team. Orientation sessions were organized for the faculty and periodical meetings/Discussions were conducted to collect data pertaining to various activities of the departments. The IQAC has been involved in preparing many reports highlighting the activities of the College, capacity building programmes and interaction session for both teaching and non-teaching staff. The IQAC, through its activities has been an agent of change in the Institution, ensuring efficient performance of academic and administrative task.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

<b>Plan of Action</b>	<b>Achievements</b>
Completion of process of Renewal of Autonomy.	Renewal of UGC autonomy is in process.
Getting NAAC reaccreditation-Cycle-2	Re-accreditation from NAAC is in process.
Completion of the process of total automation of the College Library.	Library automation work is in progress.
Construction of Heritage Building.	Completed and ready for operation.
Encourage faculty members to undertake research projects and consultancy activities.	The faculty members are being motivated to take up projects and consultancy with funding from UGC and other agencies. In the meantime many teachers have submitted proposals to different agencies for research projects.
Invite persons of repute for Extramural Lecturers.	The following persons of repute have delivered Extramural Lecturers during the year: 1. Sahadev Sahu (IAS) 2. Padmashree Bhabani Charan Pattnaik
Strengthening the career counseling and guidance cell for students to expand their knowledge to enter in to professional courses in reputed institutes, both in India and abroad.	An online career counseling for science students of the College has been taken up as a pilot project. About 300 students are in the system to get updated information about carrier prospects available in reputed institute both in India and abroad.
Streamlining assessment procedure of Teachers by the students and other stakeholders.	A Feedback system for assessments of teachers by students and others has been devised and process is on to analyze them.
Involving Alumni and Parent-Teacher association for sustainable & long-term development of the college.	The alumni of the College are meeting at regular interval of time. A committee has been constituted to coordinate the processes. In the meantime, quite a few alumni of the College have extended different helps for sustainable and long term development of the college. In fact the entire Costs of cleaning the campus are being borne by one of the alumni.
Exploring possibilities for academic exchange programmes between Universities/Colleges of repute, both inside and outside the state.	On the matters of collaboration with other institute, academic exchange programs and generating funds through consultancy not much could have been done so far. However, emphasis is being given for achieving these targets in next session.
Increasing the enrolment of students in NCC, NSS and Youth Red Cross wing of the college and make them more vibrant to undertake extensive pro-poor outreach activities.	Enrollment in NCC(Boys& Girls),NSS(Boys& Girls) and YRC has been increased after counseling within the limit of sanction.

\* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body

Yes	✓	No	
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Management	✓	Syndicate		Any other body (Academic Council)	✓
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Provide the details of the action taken

All the members and HODs approved the AQAR 2013-14 and the plans meant for the session 2014-15.

## Part – B

### Criterion – I

#### Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during theyear	Number of self-financing programmes	Number of valueadded / CareerOriented programmes
PhD				
PG				
UG	03	NIL	01	01
PG Diploma				
Advanced Diploma				
Certificate				
Others				
<b>Total</b>	03	NIL	01	

Interdisciplinary				
Innovative				

##### 1.2 i. Flexibility of the Curriculum: CBCS

##### ii. Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	
Annual	

##### 1.3 Feedback from stakeholders\* (*On all aspects*)

Alumni		Parents		Employees	✓	Students	✓
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##### Mode of feedback :

Online		Manual	✓	Co-operating schools (for PEI)	
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##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi are updated every year by the Boards of Studies of each Department. The regulations relevant to the syllabus and evaluation are modified by resolutions of Boards of Studies and Academic Council.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### Teaching, Learning and Evaluation

2.1 Total No. of Regular faculty

Total	Lecturer	Sr.Lecturer	Reader	Others(Demonstrator)
87	56	04	12	15

2.2 No. of permanent faculty with Ph.D. -**24**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Total Recruited	Total Vacant
00	05

2.4

No. of Guest	Visiting faculty	Temporary faculty
07	-	07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/Workshops	01	03	04
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Innovative process adopted in the institution include class room teaching through PPT, simulated teaching using MAT Lab, blended technology using MAT Lab, Computer Application and Business through well facilitated Computer Lab, use of LCD projector in addition to seminar, problem solving method, group discussion, extra mural lectures and distribution of culturally modulated study materials to students.

2.7 Total No. of actual teaching days during this academic year –**208 days**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Continuous evaluation-mid semester followed by end semester examinations.
- Provision of Back/Improvement examination for failed students and poor performers.
- Provision for Re-addition as redresses mechanism.
- Under CBCS pattern, 20 marks reserved from short questions and 10 marks reserved for short-questions for practical subjects.
- Provision for Online form fill-up for the end semester examinations.
- Provision for downloading the Admit card of end semester examination results.
- Online publication of results and provision for downloading the mark sheet of each semester.
- Online grievance management for the examination process.

- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

72	16	16
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- 2.10 Average percentage of attendance of students–**82.07%**

- 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Arts (UG)	168	61	70	26	Nil	96.4
Science (UG)	117	84	95	2	Nil	97.4
Com(UG)	107	75	59	35	Nil	96

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC boosts the research activities of faculty by encouraging them to guide scholars at the Ph.D. level, help students to write dissertations, complete projects and participate in National/International seminar and conferences to present papers. The Cell supervises the updation of courses of studies of the departments and monitors the restructuring of the syllabus every three years. Periodical review of evaluation pattern, status of laboratories, publication of faculties and student responses to curricular and extracurricular programmes ensures overall quality enhancement of the teaching learning process.

- 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC -Faculty Improvement Programme	03
HRD programmes	06
Orientation programmes	08
Faculty exchange programme	02
Staff training conducted by the university	01
Staff training conducted by other institutions	15
Summer / Winter schools, Workshops, etc.	91
Others	

- 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	45	00	0	0
Technical Staff	05	0	0	0

### Criterion – III

#### Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has sensitized Heads of all departments in different meetings to apply for major research projects and minor research projects. The teachers are also encouraged to undertake various research activities.
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3.2 Details regarding major projects -

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range	Average	h-index	Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				

Students research projects( <i>other than compulsory by the University</i> )				
Any other(Specify)				
Total				

3.7 No. of books published

i) With ISBN No.	01	Chapters in Edited Books	
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ii) Without ISBN No.	
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3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text"/>	CAS	<input type="text"/>	DST-FIST	<input type="text"/>
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DPE	<input type="text"/>	DBT Scheme/funds	<input type="text"/>
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3.9 For colleges

Autonomy	Nil	CPE	Nil	DBT Star Scheme	Nil
INSPIRE	Nil	CE	Nil	Any Other (specify)	Nil

3.10 Revenue generated through consultancy -

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number					10
Sponsoring agencies					Institution

3.12 No. of faculty served as experts, chairpersons or resource persons -15

3.13 No. of collaborations:

International	<input type="text"/>	National	<input type="text"/>	Any other	<input type="text"/>
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3.14 No. of linkages created during this year-

3.15 Total budget for research for current year in lakhs :

From Funding agency	<input type="text"/>	From Management of College	<input type="text"/>
Total	<input type="text"/>		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute

in the year:

Total	International	National	State	University	Dist	College
01				01(Ph.D.)		

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	SRF	Project Fellows	Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

Youth Red Cross(YRC) and Red Ribbon Club of the College are functioning under the Counsellorship of a Reader and both the units are under Indian Red Cross Society, Odisha State branch. This College has been declared by the State Branch as the Nodal College for Nimapara Region. The YRC volunteers have taken part in health and sanitation programme, blood donation camps and special service camps during festivals and natural calamities. They have participated in State Govt. Social Programmes; National Youth Day, World AIDS Day, Swachha Bharat Avian, Rally on Dengue Awareness, Plantation, World

Environment Day and many other activities. Rovers and Rangers unit of the College have organized Blood Donation Camp in the College along with NSS and YRC. NSS unit of the College has undertaken plantation programme and has adopted a village (Bishnupur, Nimapara) where they have performed activities pertaining to social responsibility. Our NCC (Army Wing) cadets have earned reputation for their best performance in Regional parade and have received shields and cup for the last three years consecutively. Most of them have had outstanding results in 'B' and 'C' certificate examinations. Ten cadets have been selected in the Army, Paramilitary and State Police Force. Many cadets have attended prestigious camps like IMA Attachments, Dehradun and OTA attachments, RDC Parade, New Delhi.

## Criterion – IV Infrastructure and Learning Resources

### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	705672 sqft.			
Class rooms	34			
Laboratories	14			
Seminar Halls	01	01	C.D.F	
No. of important equipment purchased ( $\geq 1-0$ lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs5,83,250/-	UGC	
Others		Rs3,13,253/-	UGC	

### 4.2 Computerization of administration and library

Notices are uploaded in college website. Income tax calculations of employees are computerized. Automation of College Library is in the process. The students and Faculties are able to access information regarding availability of books. The books are being bar coded in process. Admit cards, Mark sheets, certificates and other students' information are generated by use of software in the Examination Section. Credit computation, tabulation of marks and compilation of results of each end semester are computerized and made online. Using Student Login, each student is able to get information instantly from the website of various facilities being provided by the college such as Admit card, Form fill-up, Mark sheet, Exam result, Timetable, Syllabus etc. Office Automation is in process, Online Fee Collection is in process, Document Management is in Process.

### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15994		Nil			

Reference Books	21,114		34	5,514/-		
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Seminar Books	4,418		577	1,25,161/-		
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	No. of Computers in Computer Labs	Internet	Browsing Centres	No. of Computer in Computer Centers	No. of Computer in Office	No. of Computer in Departments	No. of Computer in Others places
Existing	30		College is Wi-Fi enabled		07	12	05	06
Added	41					08		03
Total	71	30			07	20	05	09

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Wi-Fi has been provided to teachers and students. Results and notices are uploaded regularly in the College Website. Admissions are taking place through SAMS monitored by OCAC (Odisha Computer Application Center). Fee collection is in process where students fees of different heads are to be collected in digital mode and DCR (Daily Collection Register) report to be generated daily. Training on office automation software, Library automation software has been given to the administrative staff by IT experts.

#### 4.6 Amount spent on maintenance in lakhs :

ICT	Rs 8,300/-
Campus Infrastructure and facilities	Rs 1,00,800/-
Equipments	Rs 01,400/-
Others	Rs 34,500/-
<b>Total</b>	<b>Rs 1,45,000/=</b>

## Criterion – V

### Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC keeps track of academic activities of the departments. IQAC conducts induction programme to make students aware of facilities available to the students like bank, canteen, post office, college library etc.. IQAC encourages students to join YRC, NCC, NSS, Rovers and Rangers. The cell monitors updating of relevant information /notices on the college Website.

5.2 Efforts made by the institution for tracking the progression

IQAC conducts HOD meetings to take stock of progress of students. Progress Registers are maintained in the departments. Parent-Teacher meeting, Proctorial classes, Language lab classes, Tutorial classes, conduct of regular unit tests are some of the steps in the direction

5.3 a. Total Number of students	UG	PG	Ph. D.	Others
	2877			

5.3 b. No. of students outside the state	Nil	Nil

5.3 c. No. of international students	Nil	Nil
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Men	No	%
	1640	

Women	No	%
	1237	

Last Year (2015-16)						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1032	351	30	685	9	2107	895	550	17	1400	15	2877

Demand ratio 1 : 12

Dropout 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Remedial classes have been conducted to enable students in competitive examinations. Soft skill has been imparted in the language laboratory. Extra classes are arranged for final year students to qualify in various entrance examinations.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT

IAS/IPS etc.  State PSC  UPSC  Others

5.6 Details of student counseling and career guidance

The students' counseling cell of the college has become less attractive for students. Accordingly, steps were initiated to involve students online as students nowadays, are using more and more digital gadgets. Consequently, students from science stream gradually put their interest for guidance.

No. of students benefited

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	30	10	55

5.8 Details of gender sensitization programmes

Seminars on Women Empowerment have been conducted by Sexual Harassment Cell of the college on the eve of 'Women' Day'. Dr. Namita Mohanty, Professor of Psychology and Dr. Nabanita Rath, Professor of Sociology graced the seminar as Resource Persons to sensitise girls of our college and nearby colleges regarding their fundamental rights and duties against violence in their surroundings.

5.9 Students Activities

5.9.1 **No. of students participated in Sports, Games and other events**

State/ University level  National level  International level

**No. of students participated in cultural events**

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports :

State/ University level  National level  International level

Cultural:

State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	369	73,800
Financial support from government	899	22,47,500
Financial support from other sources	12	22000
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organized / initiatives

Fairs :

State/ University level  National level  International level

Exhibition:

State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Grievances of students are mostly on

- i) Academic related matters
- ii) Examination related matters
- iii) Scholarship, application and e-submission
- iv) Hostel accommodations

which are duly considered and redressed to the best of their satisfaction.

## Criterion – VI

### Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**Vision** – TO BUILD A NATIONALLY RECOGNISED EDUCATIONAL CENTER BY TRANSFERRING INDIVIDUALS THROUGH EDUCATION AND VALUES.

**Mission**—OUR MISSION IS TO FOSTER HOLISTIC DEVELOPMENT THROUGH

- Shaping students academically employable, morally upright and socially responsible
- Strengthening staffs ethically strong
- Setting stakeholders to be socially committed

6.2 Does the Institution has a management Information System

Yes. For admission students depend on Students Academic Management System (SAMS). In the library there is a Library management system to access books, issue books, return books, reserve books, student transaction reports, book issue report, book return report and defaulter list. Accounts staff depends on accounts software for fees collection, DCR maintenance, and document management (CAPA) to fulfill their needs. The examination section uses the software (Academia) to manage examination systems on-line starting from

students' enrolment to issue of mark-sheets and provisional certificates.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

CBCS Course has been implemented. Boards of Studies of different departments are convened every year to update the syllabi. Academic Council ratifies the resolution of the boards.

6.3.2 Teaching and Learning

Lesson Plans and Progress Register are updated in all the departments regularly. In addition to regular classes, ICT enabled seminars are conducted. Efforts are going on to facilitate access to INFLIBNET on the part of the students and teachers. Collaborative learning, Cooperative learning, interactive methods and simulated teaching methods are adopted. Soft skills are imparted by faculties in the Language Lab. of the College. Experts are invited for inter face in different departments.

6.3.3 Examination and Evaluation

- a. Continuous evaluation-mid semester followed by semester end examination.
- b. Provision of Back/Improvement examination for failed students and poor performers.
- c. Re-addition, Photocopy of answer sheet (w.e.f. April, 2017) as Redressal mechanism.
- d. Coding, Q.P. setting by external examiner and Evaluation done by external examiner only to maintain confidentiality.
- e. Under CBCS pattern, 20 marks reserved from short questions for non-practical subjects and 10 marks reserved for short questions for practical subjects.

6.3.4 Research and Development

Since most of the Department are undergraduate departments Research work is limited to project works done by students under supervision of teachers. However, teachers are pursuing their research being registered for Ph.D. Students are motivated to present papers in State Level Seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Automation work of library is under progress. There is a Language Laboratory for soft skills development of the students and there are computer lab run under the Department of Physics and Computer Science. A new Computer lab has been established.

6.3.6 Human Resource Management

Admission is done through SAMS (Students Academic Management System) monitored by the Government of Odisha. The system generates the data base of students.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment are done at the government level through SSB. Guest Faculty are engaged through selection by relevant committees formed by the College.

6.3.8 Industry Interaction / Collaboration

Steps have been initiated by IQAC for industry interaction consulting with district industry officer and employment officer.

6.3.9 Admission of Students

Admission of students are done thorough SAMS (Student Academic Management System) monitored centrally by Department of Higher Education, Govt. of Odisha.

6.4 Welfare schemes for

Teaching	Cooperative store
Non Teaching	Cooperative store
Students	Scholarships like senior Merit scholarship, Senior merit-cum-Poverty scholarship for SC/ST students, Scholarship for Children of freedom fighter, National Loan scholarship, scholarship for Physically handicapped children, Prerana and Medhabrutti are provided. SSG/Students Aid Fund offers financial support to the poor and meritorious students.

6.5 Total corpus fund generated

Rs.1,01,04,518.00/- (Fixed Deposits)

6.6 Whether annual financial audit has been done

Yes	✓	No	
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6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative			Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes		No	45 days
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For PG Programmes	Yes		No	
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6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Introduced Photocopy of the answer sheet for the students on demand w.e.f. the examination conducted from April 2017.
- Efforts are being made to complete evaluation of all examination simultaneously and declaration of results in time.
- Availability of on-line facilities for examination activities.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The autonomy of the college is to be renewed in 2017-18 with the help of

Utkal University. The College has applied for academic audit to be conducted by Utkal University headed by the Vice Chancellor prior to the extension of autonomy.

6.11 Activities and support from the Alumni Association

The subject wise alumni of the College are meeting at a regular interval of time. A committee has been constituted to coordinate the process. In the meantime, quite a few alumni of the college have extended different helps for sustainable and long term development of the College. The entire costs of cleaning the campus are being borne by one of the alumni. Plantation programme has been undertaken by the Alumni association. The Association conducts different competitions among the students and awards the winners every year.

6.12 Activities and support from the Parent – Teacher Association

Though there is no formal parent-teacher association there has been number of meetings in which parents have suggested measures for improvement of educational ambiance of the college pertaining to students' attendance in the class and keeping the campus clean. They have emphasized on molding the behavior and attitude of students to become good citizens. Feedback from the parents have been collected regarding the college activities.

6.13 Development programmes for support staff

Co-operative society has been initiated for the support staff. They have been given college quarters. The staff are entitled to borrow books from library. The co-operative society will have facility for non-teaching staff to get credit at a low rate of interest.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Environment Studies have been a component of syllabus in AECC for students. Regular cleanliness drive and plantation programme in the campus are regular features. Conservation of electricity is given importance. "Swachha Bharat Abhiyan" has been undertaken. Students are encouraged to use e-facilities, go for green transaction and avoid using papers.

## Criterion – VII

### Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Soft Skill Development and Inter-disciplinary curriculum as innovative programs by different departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Library automation work which is in progress has to be completed by December, 2018
- On introduction of PG. Courses, the proposal was duly forwarded to the Govt. of Odisha, but Govt. did not grant necessary permission. Efforts are on to get permission in this regard.
- A New Central Computer Laboratory has become operational using college

developing funds of UGC. Thirty systems for computer lab have been procured.

- The faculty members are being motivated to take up projects and consultancy with funding from UGC and other agencies.
- An online career counseling for science students of the college has been taken up.
- The College authorities are keeping in touch with Alumni Association seeking cooperation for sustainable and long term development of the college.
- Efforts are being made to have more students enrolment to opt for NCC as an elective subject.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

i. Increased participation in outreach activities involving social problems and issues.  
 ii. All categories of employees have been issued institutional identity cards.  
 iii. Arranging common lunch for students and teachers on the eve of college foundation day and students' annual day to strengthen students' fraternity.

7.4 Contribution to environmental awareness / protection

Environment Studies have been a component of course in AECC for students. Regular cleanliness drive in the campus and plantation programme is a regular feature by NSS volunteers under "SwachhaBharatAbhiyan". Conservation of electricity is given importance and has been undertaken at the time of replacing electrical fittings. Students are encouraged to use e-facilities, go for green transaction and avoid using papers.

7.5 Whether environmental audit was conducted?

Yes		No	✓
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7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

Institutional Strengths	<ul style="list-style-type: none"> <li>• Situated in the heart of the so-called Golden Triangle in the tourist map of India, equidistant to the famous Sun Temple (Konark), The State capital (Bhubaneswar) and The Lord Jagannath Temple (Puri)</li> <li>• The first non Govt. College in Puri District to obtain NAAC (B+) Accreditation and Autonomous Status.</li> <li>• Degree syllabus in college is the same as those in other autonomous colleges in the state from the year (2015) onwards. In previous year our syllabi were on par with other autonomous colleges of Utkal University.</li> <li>• Sahitya Akademi Award winners, poets, scientist and Educationists of All India fame come to institution regularly for interaction with and encouragement to students.</li> <li>• Vibrant NCC and NSS wing of the institution render remarkable extension activities and discharge social responsibilities.</li> <li>• The Dept. of Physics has consistently produced toppers for consecutively five years.</li> <li>• There are a number of vibrant, well qualified and energetic faculties.</li> <li>• The college has a well-equipped, full-fledged library.</li> </ul>
Weaknesses	<ul style="list-style-type: none"> <li>• Narrow connecting road measuring 20 ft. wide and a length of 2 k.m (approximately) from Pipili Konark Highway to Nimapara college.</li> <li>• Campus beautification was only taken up after 53 years of establishment.</li> </ul>
Opportunities	<ul style="list-style-type: none"> <li>• Pass-out students have access to go in for higher studies in their choicest subject/field in any institution of All India status located at Bhubaneswar, which is only 35 kms away from Nimapara. Students</li> </ul>

	<p>passing out from this institution can take admission in Utkal University, OUAT, IIT, AIIMS, NISER and other such institution. Last year 3 nos. of students of this institution have been successfully qualified in IIT Entrance Examination.</p> <ul style="list-style-type: none"> <li>• There is ample opportunity for History students and archaeology specialists to study temple art at Konark, Puri and Bhubaneswar and numerous other temples located within 30 kms.radius of Nimapara.</li> </ul>
Challenges	<ul style="list-style-type: none"> <li>• To be able to cope with the rising local demand for more seats in all the three streams(civil &amp;academic infrastructures)</li> <li>• To impart the necessary skill and adequate incentive in the students of rural background with limited exposure and to enable them for a competitive job market.</li> </ul>

## 8. Plans of institution for next year

1. Vibratingstudents'counseling cell.
2. Preparation of Question Bank as per CBCS Syllabus.
3. Introduction of skill based short term certificate courses for staff and students under computer literacy programme.
4. Strengthening Remedial classes for disadvantaged group.
5. Achievement of full automation of library.
6. Strengthening feedback mechanism (students' feedback parents' feedback Alumni Feedback on institution)
7. Construction of multi gymnasium and Boys' Common Room under RUSA Project.
8. Internal external Academic Audit.
9. Identification of new sources of funding for various activities of College.
10. Feedback system for Assessment of Teachers by students.
11. Organization of Regular Parent Teacher meeting & Alumni meeting for improving stakeholder involvement.
12. Organizing workshop on gender sensitization by the sexual harassment cell.