



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	NIMAPARA AUTONOMOUS COLLEGE
• Name of the Head of the institution	RAMAKANTA DASH
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	06758250225
• Alternate phone No.	06758295205
• Mobile No. (Principal)	9937143154
• Registered e-mail ID (Principal)	ramakanta.ps@gmail.com
• Address	Principal,Nimapara autonomous College
• City/Town	Nimapara
• State/UT	Odisha
• Pin Code	752106
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	04/05/2011
• Type of Institution	Co-education
• Location	Rural

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **PUSPITA RAJGURU**
- Phone No. **9437299263**
- Mobile No: **9437299263**
- IQAC e-mail ID **nimaparacollege@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://nimaparacollege.org.in/AQAR/AQAR_ALL.PDF

4. Was the Academic Calendar prepared for that year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://nimaparacollege.org.in/AcademicCalendar.aspx>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	7.75	2005	01/12/2005	05/12/2012
Cycle 2	C	1.59	2019	14/11/2019	25/11/2024

6. Date of Establishment of IQAC

15/09/2012

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nimapara Autonomous college	OHEPEE	World Bank	27/05/2019	7,23,20,000

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year 12

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC ,taking in to account the academic growth of the students has organised a number of departmental extramural seminars,State level Science seminar,National webinar ,International webinar ,workshop and Inter-disciplinary seminars organisation of different competitions.

IQAC has sucessfully organised skill development program for its students like special coaching on spoken english, setting of Azolla unit field training in 5G farming,Preparation of floor cleaner and sanitizer.

IQAC taking into account of the mental health of students has arranged several yoga & meditation sessions,motivational talks .For physical heath,IQAC ,in collaboration with has organised free health checkup camp for students & public inside the college premises.

Towards its contribution to society iqac has arranged two blood donation camps during this session ,plantation of trees,NSS camps ,observation of days of National & International importance,participation of the institution in different socio cultural programmes ,observation of enviornment day ,campus cleaning are some of the programs takenup by IQAC during the session.

Academic Audit ,Accounts audit ,Green Audit, Energy audit,management of waste material ,rain water harvestment,maintaining a ragging free campus ,organising awareness,gender equality are some of the steps taken by IQAC for quality enhancement of the institution.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Contribution towards society on physical and mental health.	1. Eye-health checkup camp
Nil	2. Free Health Checkup camp
Nil	3. Blood donation Camp
Nil	4. Yoga and Prayam sessions.
Nil	5. Celebration of International Yoga Day.
Nil	6. Yuba Sanskar Program
2. Seminar & Webinars	i. International Webinar on Each Breath Counts.
Nil	ii. National Seminar by Department of Geology.
Nil	iii. Statelevel seminar on Exploring the universe.
11. Azolla Unit Established	iv. Inter Disciplinary Seminar On
Nil	v. Seminar conducted by each and every department. Paper presentation by students of Different departments in seminar classes.
Career counseling Programme	Career counselling programme 03 nos. Organisation of Mega Job Fair.
Cultural Activity	Annual Function
Nil	Youth Festival, Skill development of students through different clubs.
Nil	Participation of Students in Nimapara Prerana Dibas.
Nil	Literary and cultural

	Competitions among students from time to time
Curriculum Quality enhancement programme	Seminar Classes to be added in general timetable .
Nil	Academic Sub Committee to advise on quality enhancement .
Nil	Supply of study materials to students both in online & offline mode.
Nil	Learning Ability test for freshers .Remedial classes for slow learners. Class test to determine the quality of teaching.ICT classes for students.
Nil	Regular maintenance of Plan & progress register.
Sports	Inter college Volley Ball Tournament ,Kabadi Tournament ,Annual Sports,Students have got selection in national level Volley Ball Tournament
Mous	On Faculty exchange program with U.N College ,Adaspur.
Skill Development Program	Azolla Unit,Preparation of floor cleaner nd sanitizer.
Celebration of Important Days	Youth Day,Republic Day,National Science day,Martyrs day,International Womens Day,Celebration of Holi,Celebration of Baishakhi,Utkal Divas,Makar Sankranti,International Yoga Day,College Foundation day,Independence day,Rakhya bandhan,Ganesh Chaturthi,Saraswati Puja,Teachers Day,Gandhi Jayanti,Kartika Purnima and other days of socio cultural

	importance.
NCC, NSS, YRC	Swachha Bharat, Campus Cleaning drive, Plantation Programme, Participation of Volunteers in different cultural events, Blood donation camp by NCC Wing, Participation of NCC cadets in different activities of the locality celebration of NCC and NSS days, First Aid training programme arranged by YRC.

13. Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	26/09/2022

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

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Name of the statutory body	Date of meeting(s)
Governing Body	26/09/2022
14.Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2021-22	15/02/2023
15.Multidisciplinary / interdisciplinary	
<p>Presently there is less scope for opening Multi disciplinary courses ,the institution is planning to include such subjects in UG as well as in PG level taking in to consideration the basic acdemic development of students and to face the challenges ahead.During the project work of final semester students,mentor/supervisors encourage and motivate the students to take up topics related to inter disciplinary topics like waste management ,disaster management,pollution control ,sanitation and hygiene etc .Seminars /webinars are conducted at department and college level to acquiant students on multidisciplinary and .interdisciplinary topics</p>	

<p>16.Academic bank of credits (ABC):</p>
<p>Academic Bank of credits will be very effective system that would enable students to open their academic accounts and give flexibility and multiple functions for entering or leaving college in near future and after implementation of NEP-2020 ,the institution plans to adopts this facility.</p>
<p>17.Skill development:</p>
<p>The real empowerment of students lies in identification of individual talents and development of professional skills ,Ethics,Morality & Values.The skill enhancement course (SEC) included in the CBCS Syllabus provided basic knowledge in the field communicative english and quantitative techniques and logical reasoning.</p> <p>In future college plans to create Skill development courses on different subjects which will be benefited for the students.</p>
<p>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</p>
<p>Indian Knowledge System is based upon its rich heritage and traditional values as well as the modern and newage technology.In the present syllabus students get exposure to all such prospects through the curriculum of History,Political Science & Odia .</p> <p>Post Graduate department of Odia students are guided by their teachers to carry out project work on such topics.In future the department of History plans to incorporate an Add-on course regarding "Cultural Heritage Management".</p> <p>The UG & PG department of ODIA also carry out their project works on Tribal Culture of Odisha.</p>
<p>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</p>
<p>The college plans to focus on Outcome Based Programs on BBA,BCA,MFC,MAJMC from the next year as well as focus on research and innovation.</p> <p>Career Couselling wouldbe strengthened and employability will be enhanced and internship programs will be inititaed.Science syllabi will be more practical oriented and innovative ideas will be developed through collaboration.Students will be motivated to carry research in fields related to development of</p>

society,natural resources,energy conservation ,agriculture(Azolla).

20.Distance education/online education:

The institution plans to open some distance courses through Orissa State Open University (OSOU) such as M.A (Odia),M.A(History),M.A(English),M.Com as well as B.A (Odia),B.A(English),B.A (History),B.A (Economics),B.A (Pol.Sc).

Future plan of the college is to introduce certificate courses on Certificate in Communitaion Skills, Soft Skills & IT Skills for 6 month duration.

Extended Profile

1.Programme

1.1	6
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	965
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	837
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	1028
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	18
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	61
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
3.3 Number of sanctioned posts for the year:	80
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	338
4.2 Total number of Classrooms and Seminar halls	24
4.3 Total number of computers on campus for academic purposes	55
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	50.2

Part B**CURRICULAR ASPECTS**

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curricular developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in (programme outcomes (POs) and course outcomes (COs) of the various programs offered by the institution.

Programme Outcomes: Our college provides 15 UG and 5 PG departments which offer programs with credits along with projects and internship, to encourage students to work on real life solution /exploring field applications with commercial viability.

Every department has a board of studies (BOS) comprising the faculty and external subject experts who look in to the relevancy and requirements of any course in the programs that one department occurs. Board of Studies is conducted every year and it makes minor revision where ever any need arises. The members also suggest the list of question setter and examiner for each paper. The college adopted model choice based credit system CBCS 2019-20 on wards for all its programs and necessary steps are being taken from time to time to ensure that the course objectives and outcomes are spelt out clearly.

The college has also been using feedback of students, teachers, parents and alumnis.

For UG programmes the outcomes are basically understanding the course /content conceptually, learning effective communication skills and preparation for higher studies while for PG programs, the focus is on mastery of the subject knowledge, its application in relevant context, preparation for research and higher studies.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://nimaparacollege.org.in/Popso.aspx

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

06

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

02

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

02

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

06

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution integrates cross cutting issues relevant to human values & ethics ,Gender,Environment in its curriculum .Further, curriculum is designed and updated by the academic and board of studies of the autonomous institutions and here Nimapara Autonomous College has the sysytem to update the syllabus with the jey objective of employbility and progrssion to the next academic level.

As this place is a semi urban locality ,every aspects are designed to add the employability courses.

In polittical Science paper(DSE) extensively covers issues of womens power and politics .The college also organises extra mural lectures on Gender equality and women's empowerment.

the commerce department has introduced professional ethics and business sustainability.

Professional ethics taught to commerce student covers a wider domains in the present social context .

Students are taught how profit in any business always comes with a fair degrees of responsbility .

Environmental science is another sujet which covers the issue of sustainbility in a big way.

Department of Botany and compulsory subjects like EVS ,which sensitised the students to the burning environmental issues like water pollution and air pollution .

Subjects like Psychology ,History and sanskrit teach the basic value system in the context of Indian Ethos .

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

00

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

02

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is **C. Any 2 of the above**

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://nimaparacollege.org.in/UGC/StudentFeesdabckReport.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://nimaparacollege.org.in/#
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

965

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

788

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Students attend an orientation meeting after their admission and are given a modest appraisal of the curriculum offered of various extension activities, availability of various scholarships etc. Special emphasis is given to slow learners and remedial classes are conducted.

The proctorial classes offered a powerful and effective mechanism to departmental teachers to gain feedback from the students regarding their academic performance. In the proctorial session by means of personal interviews, different students are encouraged to overcome their inhibitions to reveal any difficulties they might be encountering in coping with the requirements of the curriculum. Often, students share the difficulties being faced by them in benefiting from the lectures or in the practical classes.

This information is informally shared with other teachers of the department during academic discussions so that all teachers focus liberally to improved comprehension and perception of underperformers.

However, performance in examination remains the significant criterion in identifying the slow and advanced learner. They are identified after the midterm examinations and they are exposed to various scope & opportunities. In addition, students are required to carry out dissertation work as part of the curriculum and also many of them also opt. to carry out internships in external institutions. In addition, every department also conducts student seminars to inculcate participative learning in the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nimaparacollege.org.in/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
22/07/2022	2541	61

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

All departments of Nimapara Autonomous Practices various student centric methods which vary greatly from the traditional teacher centric instructional model. Each course teacher of almost all programmes uses innovative pedagogy like classroom discussion on specific subject related issues, case based of learning, individual and group presentation. The purpose of the student centric learning is to increase student engagement and to develop skills like critical thinking, problem solving and decision-making skills. The students are supplied with lesson plan and syllabus at the beginning which reflect course objective and course outcome. All the science programmes and many social science programmes integrate practical courses/ field visit/ field based participatory observation with adequate experimental facilities for students, enabling them towards enhancing participative and student centric learning experiences. All programmes have a compulsory project course that provides adequate opportunity to the students for incorporating problem solving methodology and enhancing learning experiences further departmental weekly seminars are also conducted in every department for enhancing learning experiences.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://nimaparacollege.org.in/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Two numbers of dedicated smart class rooms have been commissioned in the institution under a program by the Higher Education department of the Govt. of Odisha. Besides some of the academic departments use LCD projectors in impacting of academic instruction and the conducting of seminars and meetings. ICT enabled learning tools such as PPTs are used by teachers of the college to provide the students with advanced knowledge and practical learning. There is use of E- Platforms like Google Meet and Zoom to impart academic instruction and to conduct webinars.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://nimaparacollege.org.in/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

This is a non-govt. autonomous college & the academic calendar is prepared by the guideline of Govt. of Odisha. However the college

prepares its own schedule for Mid-semester and End semester examinations for both Odd and Even semester examinations. Every department maintains lesson plan and progress register for proper monitoring of academic progress of their courses as per department of Higher education of odisha initiative a "JUBA SANSKAR PROGRAMME" has been started for awareness of social and health issue among students.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

61

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

19

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

61

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

59

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Nimaparautonompus college has introduce online form fill up for semester examinations during the pandemic and all the students filled up their forms by using a google form prepared for the purpose, besides making payment online. A set of guidelines for online examinations was formulated by the college examination cell which was used both for the internal and for the end-term examinations. The college has a dedicated examination section and also hired a confidential firm for student registration,

generation of examination roll numbers, admit cards, preparation and publication of results of all students enrolled for various programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://studentsnac.ivyduerp.com/useridlogin.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

the syllabus of each programme running under the departments of Nimapara Autonomous College provides precise information about core courses, generic elective courses, fundamental courses, Discipline specific courses and the learning outcome of different programmes. The syllabus also contains information about scheme of examination and evaluation.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	https://nimaparacollege.org.in/Popso.aspx

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

NPR has a system in place for measuring the levels of attainment of course outcomes, programme specification outcomes and programme outcomes. Attainment of course outcome is measured through syllabus, completion of syllabus, continuous events such as Quiz, internal Events, Home Assignments, setting of question papers and publication of result in time. At the level of department, the HODs and teachers who are engaged in classes strive to complete courses in time and some cases extra classes are conducted for the who they identify as slow learners. The 75% of compulsory attendance to qualify for the end term examination of the courses is adhered to ensure students participation in the classes. Attainment of the programme specification outcomes is measured by

taking the aggregate result of all courses in each programme of an individual student and then the average performance of all the students in each programme. Attainment of the programme outcome at the UG measured through student's progress to higher studies. Another measurement of attainment is student's placement in campuses & Institutions. The feedback system of different stakeholders provides information pertaining to the relevance of the courses, availability of course material and course's importance in terms of employability and so on which are pertinent questions & which help the college to measure its learning outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://nimaparacollege.org.in/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

794

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://nimaparacollege.org.in

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://nimaparacollege.org.in/UGC/StudentFeesdabckReport.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

This college put more emphasis on student research (for doing the project work in 6th semester examination), faculty research based on micro issues of the regional issues and plan of research is prepared in the Department to guide the students in doing project work. The department teachers guide the student in this respect.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

00

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has a strong hub to innovate in some real value aspect but this year work was not progressive due to late academic session affected by COVID situation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

01

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	No File Uploaded
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

05

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

249

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

10

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Due to delay in academic session for Covid-19 extension activities in this session is not done.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

04

File Description	Documents
Reports of the events organized	No File Uploaded
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

125

File Description	Documents
Reports of the events	No File Uploaded
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

02

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

01

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Computer Lab:33

Smart Class room :03

Language lab: 05 ,

all seat computer genrated. Lib: 05

Office: 15.

Laptop:04.

Projector: 4

Reject stock:20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nimaparacollege.org.in/Default.aspx#

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Cultural Events. The college also celebrated its Annual Day in the gracious presence of Dr. Rajashree Mallick ,Hon'ble M.P ,Jagatsinghpur , S.J. Samir Ranjan Dash, Hon'ble Minister School and Mass Education, Govt. of Odisha & S.J. Jagat Prasad Sabut, President G.B. The meeting was followed by a cultural program.

Sports

The college has successfully organised intercollege Volleyball Tournament in the month of December in which our college team was declared Champion. In inter college Kabadi Tournament , Organized by Balanga College ,Nimapara Autonomous college was declared Zone Champion. Durjyodhana Majhi of +3 Ist yr Arts has been selected for national level Kabaddi Championship and Rajib Sahoo of +3 3rd year commerce has been declared champion in body building. Its a matter of great pride our PET ,Mr. Chitta ranjan Pradhan has been selected as the university manager for kabadi team this year, session 2021-22.

Gym

Considering the physical health of our students this institution has provided facility of Gym for one and all.

YOGA

Organization of Yoga Programs for maintenance of healthy body and mind is regular feature of this institution. International Yoga Day was celebrated on 21st June 2022 under the guidance of a trained yoga teacher.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	View File
Paste link for additional information	https://nimaparacollege.org.in/ReadMore.aspx?Head=LatestNews

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

03

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

33.12

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes. The initiative for Automation of Library was undertaken and inlib4.0 erpSOFTWARE was deployed in 2018. Subsequently it has been upgraded and Catalogues for Text books, reference books have been added to the data base. Till date total number of registered books 60000,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nacerp.ivyeduerp.com/login.aspx

4.2.2 - Institution has access to the following: D. Any 1 of the above e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

50

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

IT policy covering budget is 85,200.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2714	50

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **C. 20 Mbps - 35 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: **D. Any one of the above**
Facilities available for e-content development
Media Centre
Audio-Visual Centre
Lecture Capturing System (LCS)
Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

9.04

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

1. **Conduct a Needs Assessment:** Before establishing any systems or procedures, it is important to conduct a needs assessment to determine what facilities and resources are needed, how they will be used, and who will use them.
2. **Develop a Maintenance Plan:** Once the facilities have been identified, it is important to develop a maintenance plan that outlines the procedures for keeping the facilities in good working order. This may include routine maintenance, repairs, and replacement schedules.
3. **Establish Access and Security Protocols:** Procedures should be put in place to ensure that only authorized individuals have access to the facilities and that they are secure at all times.
4. **Develop a Schedule for Use:** A schedule should be developed that outlines when and how the facilities will be used. This may include class schedules, open hours, and reservations.
5. **Implement a Reservation System:** To ensure that the facilities are being used efficiently, a reservation system should be implemented that allows individuals to reserve the facilities for specific times.
6. **Train Staff and Users:** Staff and users should be trained on

the procedures for maintaining and utilizing the facilities to ensure that they are used properly and kept in good working order.

7. **Monitor and Evaluate:** Finally, it is important to monitor and evaluate the systems and procedures that have been established to ensure that they are working effectively and efficiently. Any necessary adjustments should be made to improve their effectiveness.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nimaparacollege.org.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

941

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' A. All of the above

capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	https://nimaparacollege.org.in/Notice/2022/Celebrating%20International%20Day%20of%20Yoga%2021.06.2022.pdf
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

150

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

94

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	No File Uploaded
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

05

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

A student council is formed consisting of 15 student volunteers one each from each Hons. department. They attend all official meetings concerning student issues. They help in identifying the problems of students and solve them with the help of administration. Students take part in academic activities like, Conducting seminars every week in each Hons. Departments. The student council representative of same department motivates the students to take part in the student's seminar and participate in active discussions after each seminar.

The Student's council representative motivates students of their departments to take part in competitions, cultural activities, sports, yoga, career counselling organised by the institution.

The students council help the administration in organising the above said activities and maintain discipline in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

4

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

An alumni association has been formed bearing registration number Consisting of members till date.

They help in strengthening the institution by providing new ideas for excellence through their meetings which are organised periodically .

They meet to discuss the academic , establishment , scientific development and student support matters.

They contribute towards alumni fund for the development of the institution.

They act as advisors on various committees providing their knowledge for the betterment of the institution.

One alumni member is included in Board of Studies to participate in curriculum revision & development of Academics.

Alumni donates funds to assist poor and meritorious students of the institutions.

Alumni uses their leverage to solve problems of the college at times of need.

Last alumni meet was held on date.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://nimaparacollege.org.in/Notice/2022/Meeting%20of%20college%20level%20committee%20members%20of%20Mo%20College%20Abhijan..pdf

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision:

This institution envisions a society advanced and progressive without any prejudice, bias against any caste or religion with optimum gender equality, with ample knowledge and skills inculcating human values at its core, perpetual quest for excellence, love, and respect for fellow citizens promoting the scientific temper to boost global stewardship and making education relevant for creating an environment conducive for sustained inclusive growth.

Mission:

1. Dissemination of Higher Education to the bottom of the society without any discrimination. 2. Development of positive attitude and self believe to succeed in most oppressed class of the society. 3. Creation of a pool of genuine human beings with all humane qualities and values. 4. Building eco friendly campus and environment caring society. 5. Endorsing all update method of teaching and learning. 6. Emphasizing on the extracurricular activities vis-a- vis upgraded and widened curriculum. 7. Promoting the local culture, art, craft and literature to have its

marked identity.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://nimaparacollege.org.in/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

- The institution gives full freedom and autonomy to all the HoDs and faculty members. Institute's management includes Governing Body, President, Principal, Head of the Departments, College development committees. Our institution strongly believes in decentralization of authority and one of the case studies is mentioned below.
- College principal acts as Head of the Institute. Being highest authority he looks after the overall administration of the college which includes the administrative, academic, financial and other issues related to teaching, non teaching staff and students.
- The Principal appoints Administrative Bursars, Academic Bursars & Account Bursars to help him in matters related to college administration, academics and finances. The college has three streams; science, arts and commerce.
- Besides the above mentioned activities the Principal has to look after other issues as well.

If required, necessary suggestions are given to faculty members for rectification of their manner of duty. Students enjoy free access to the Principal to discuss about any problem related to their academics. In this manner, the institution practices decentralization of power and participative management

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	https://nimaparacollege.org.in/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Organizational Structure of the institution consists of the Governing Body, Principal, teaching staff, non-teaching staff, and students. The Governing Body of the College meets at least thrice a year to discuss issues regarding the overall development of the College. Principal assisted by Bursars and supportive staffs for the smooth management of college activities. Staff Council meetings are held at least twice every semester for effective planning and implementation of programmes like academic, administration, curricular and extracurricular activities. The Internal Quality Assurance Cell (IQAC) of the college works towards the realization of quality enhancement and monitors its internal quality. Various committees are constituted for planning and executing academic, administrative, and extra-curricular activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://nimaparacollege.org.in/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The organogram is concerned with an executive committee which monitoring the plans and programs the committee is headed by President, Governing Body and Principal cum Secretary. The duties responsibilities accountability are spreaded over in various sections as academics, hostel associations, IQAC, self financing courses, library office, clubs, examinations and public information centres. Academics is headed by Academic Bursar to supervise the overall educational activities followed by all HODS. they are enterusted with the responsibilities of manging all deparmental affairs by the help of faculty members and non teaching staffs. Hostels have hostel bursars, superintendents, asst. superintendents, matron and dealing asst. for proper maintainance. Alumni association of this college always asstist in the academic and other affairs. IQAC cell having coordinators, members and student represebtatives working for the

vision and mission of the college ,provide guidelines for formulation of the program ,educational objectives and program outcomes,recieves the reports and monitor the process of the program ,prepare and submit periodic report of the program activities .college have various self financing courses as PG in Odia,Commerce ,Geology ,chemistry,Mathematics ,BBA,BCA,MAMFC,MAMC.library committee is having officer in charge followed by klibrarian ,asst,. librarian and book binder .Adminstrative bursar controll the office which is run with head clerk,sr. clerk,accountant,jr. clerk cum typist,jr. clerk ,cashier,Deo and store keeper.Different clubs are there.Examination is controll by controller,dy. controller ,jr. clerk and attendant.There is a public information centre with one PIO and FAA.

File Description	Documents
Paste link to Organogram on the institution webpage	https://nimaparacollege.org.in/Notice/2023/ORAMAP.pdf
Upload any additional information	View File
Paste link for additional Information	https://nimaparacollege.org.in/Administration.aspx

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

D. Any one of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Nimapara Autonomous College works towards development of faculties with the support of different departments. Faculties avail different CL, ML, DL, PL, EL, Half-Pay Leave.

The college encourages faculties to attend different seminars, conferences for their development workshop, orientation for teaching staff.

Administration staffs are allowed to attend different training programmes conducted by Government.

Common facilities provided by college are:

Canteen, Cafeteria, Gymnasium, Clean Drinking water, ICT, Wifi facilities, computer lab, language lab, separate departments, parking facilities, staff club, ladies club etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nimaparacollege.org.in/ReadMore.aspx?Head=LatestNews

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

00

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Institution has developed a mechanism for conducting external audits on the financial transaction. After every financial transaction, the college itself carries out the initial stage whereby the officer in-charge, Administrative Officer and the Principal scrutinizes and verifies the financial data. The Account Bursar, the Principal, and Accountants closely monitor Income/Expenditure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nimaparacollege.org.in/

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

5

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Recieved fund from worls bank scheme OHEPEE -3,79,37,750.

Recieved funds from Self Financing Courses:12 lakhs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

incremental improvements made for the preceding five years with regard to quality and post-accreditation quality initiatives.

- Test to determine slow learners immediately after admission.
- Remedial classes for the slow learner.
- Question bank uploaded in the website for the benefit of the students.
- Departments have taken special care to supply study materials to their respective students.
- Paper presentation by students has been made compulsory with the introduction of a seminar class in the routine.
- Special care has been taken by the mentors to motivate the students to attend classes regularly.
- Students were encouraged to present their papers in PPT mode

in recent days.

- Smart class rooms as well as teaching through projector are used regularly to impart education.
- Both online and offline methods are used for teaching as per the need of the hour.
- Plan and progress register to be regularly verified by the authority.
- Seminar, webinar, workshops have been organised regularly as a mark of quality education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nimaparacollege.org.in/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Review of teaching learning process, structure, and methodologies of operation and learning outcomes.

- At the beginning of the session the syllabus gets the approval of member of Board of studies and academic council.
- With the instruction of Governing Body Principal has constituted an Academic sub-committee comprising of three senior members in each stream along with a member of Governing Body.
- Academic Sub-committee is there to suggest new initiatives to be taken for quality enhancement.
- There are Academic Bursars appointed by The Principal to verify the regularities of the classroom teaching and problems related to academic (If any).
- Plan and progress registers are regularly verified by the Academic Bursars and finally by Principals.
- Mid-Semesters Examination and End-semester Examination are conducted at due time by the Autonomous Cell.
- From fill-up, Grievance and result are made in on-line mode.

Governing Body is the apex body of the institution. Principal with the help of teaching members supervise the internal administration of the institution. Ministerial staff members are there to assist the officers in their work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nimaparacollege.org.in/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://nimaparacollege.org.in/UGC/IQACMeeting 2021.pdf
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Students are given access to canteen and hostel amenities regardless of gender.

2. The library has reading rooms available for both boys and girls.

3. sports facilities are open to both boys and girls equally, including a playground for outdoor games.

4. Boys and girls are given the same opportunities and incentives to participate in all sports and extracurricular activities.

5. Both male and female college students are eligible to participate in NSS, YRC, and NCC.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://nimaparacollege.org.in/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Garbage bins have been placed across the college campus in various locations, such as close to offices, close to gardens, near heritage building and inside the main block and all departments. Garbage is frequently collected and turned over to Nimapara NAC, Nimapara.

The college also has different dustbins to segregate different wastes like dustbins are placed for disposal of wet and bio-degradable wastes .

The college has also implanted a Plastic Free Campus, to avoid the use of plastic items in college. Awareness banners and templates on 'Say no to plastic' have been displayed at different locations of the college.

'Swachh Bharat Abhiyan' was also conducted in our college by the

NSS wing.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

C. Any 2 of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Students coming from different socio-economic backgrounds. are treated equally in the college campus and the departments. Equality Challenge Units are set up in the departments to enquire into their problems and remedial measures were taken accordingly.

Blind students are specially taken care of by providing scribes for them during examinations.

A 'Grievance cell' for students have already been created which address intolerance in any form towards any student in the campus

Initiatives taken by the institution to make the campus ecofriendly.

Plantation programme on college foundation day 27 July in every year.

Awareness about deforestation.

Cleanliness Drive

Plastic free Campus.

on Kartik Purnima, the college has arranged a boita band (Odia: ବୌଦ୍ଧ ବୌଦ୍ଧ ବୌଦ୍ଧ boita band) program, in memory of ancient maritime trades on 19th Nov 2021.

Youth Festival Preogram was arranged by IQAC Cell ofNimapara Autonomous College on 02.03.2022.

Utkal Dibas was celebrated on 1st April 2022 at the college by Department of ODIA.

Annual Function of the college held on 16th april 2022.

on the occasion of The Death Anniversary of Padmashree Bhabani Charan Pattnaik ,Nimapara Prerana Divas celebrated on 14th May 2022.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- **Employees and students of the institution are sensitized to constitutional obligations to fearlessly express their democratic choice through voting, which is their birthright. In this regard, the 11th National Voters' Day was observed on 25.01.2021 as a mark of respect to the sacred Right. Students and staff members took oath on that day, affirming our national commitment to democratic rights of the citizenry. The importance of every vote was explained through creative expressions.**
- **Officers from Nimapara Block were deputed to train the students regarding enrollment in voter register and exercise of their franchise.**
- **An interdisciplinary seminar has been conducted to inculcate value systems among students about the constitutional values that include human dignity, achievement of equality, advancement of human rights and freedom, negation of racialist and sexist mindsets, gender equity, supremacy of the constitution, the rule of law, democracy, social justice, equality, and respect to others.**

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

This institution gives priority to celebrate days of State, National and International importance. Observation of Independence Day , Republic Day , Youth Day , , Martyrs Day, International Yoga Day, Teachers Day, Voters Day , Constitution Day etc brings in a sort of awareness regarding the importance of these days. Birth Anniversary of Mahatma Gandhi, J .Neheru, L.B. Sastri and Vivekananda , Ex- Chief Minister Of Oisha Sj. Biju Pattnaik, and UtkalMani Gopabandhu Das help in reminding the students of their great personality and their noble work. Besides these days Ganesh Puja & Saraswati Puja are celebrated by the students in the

campus .

<https://nimaparacollege.org.in/ReadMore.aspx?Head=LatestNews>

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

<https://nimaparacollege.org.in/Default.aspx>

File Description	Documents
Best practices in the Institutional website	https://nimaparacollege.org.in/ReadMore.aspx?Head=LatestNews
Any other relevant information	https://nimaparacollege.org.in/gallery.aspx

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

- As a token of gratitude to the society our institution is organising free Eye- health check-up camp, blood donation camp, free health camp for students, staff members, and public.
- As this locality is surrounded by ancient temples and monuments, we have established a museum to inculcate interest among students towards antique and antiquities.
- To involve students in different days of national affairs this institution organises programmes to celebrate different days of state,national and international importance.
- This institution has formed different clubs to make student participate in the social, cultural, and environmental

affairs of the institution.

- Youth festival has been organised (after covid 19) to make an exhibition of the talents of the students and by that ultimately to promote enthusiasm among students to make a show-off of their talents.
- As a mark of contribution towards society our students not only participate in different eventof the college but they also have active participation in different programmes organised by local community.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curricular developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in (programme outcomes (POs) and course outcomes (COs) of the various programs offered by the institution.

Programme Outcomes: Our college provides 15 UG and 5 PG departments which offer programs with credits along with projects and internship, to encourage students to work on real life solution /exploring field applications with commercial viability.

Every department has a board of studies (BOS) comprising the faculty and external subject experts who look in to the relevancy and requirements of any course in the programs that one department occurs. Board of Studies is conducted every year and it makes minor revision where ever any need arises. The members also suggest the list of question setter and examiner for each paper. The college adopted model choice based credit system CBCS 2019-20 onwards for all its programs and necessary steps are being taken from time to time to ensure that the course objectives and outcomes are spelt out clearly.

The college has also been using feedback of students, teachers, parents and alumnis.

For UG programmes the outcomes are basically understanding the course /content conceptually, learning effective communication skills and preparation for higher studies while for PG programs, the focus is on mastery of the subject knowledge, its application in relevant context, preparation for research and higher studies.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://nimaparacollege.org.in/Popso.aspx

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

06

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

02

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year**

02

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

06

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution integrates cross cutting issues relevant to human values & ethics ,Gender,Environment in its curriculum .Further, curriculum is designed and updated by the academic and board of studies of the autonomous institutions and here Nimapara Autonomous College has the sysytem to update the syllabus with the jey objective of employbility and progrssion to the next academic level.

As this place is a semi urban locality ,every aspects are designed to add the employebility courses.

In polittical Science paper(DSE) extensively covers issues of womens power and politics .The college also organises extra mural lectures on Gender equality and women's empowerment.

the commerce department has introduced professional ethics and business sustainability.

Professional ethics taught to commerce student covers a wider domains in the present social context .

Students are taught how profit in any business always comes with a fair degrees of responsibility .

Environmental science is another subject which covers the issue of sustainability in a big way.

Department of Botany and compulsory subjects like EVS ,which sensitised the students to the burning environmental issues like water pollution and air pollution .

Subjeects like Psychology ,History and sanskrit teach the basic value system in the context of Indian Ethos .

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

00

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

02	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded
1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	C. Any 2 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://nimaparacollege.org.in/UGC/StudentFeedsabckReport.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
File Description	Documents
Provide URL for stakeholders' feedback report	https://nimaparacollege.org.in/#
Any additional information	View File
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	

965	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

788	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Students attend an orientation meeting after their admission and are given a modest appraisal of the curriculum offered of various extension activities, availability of various scholarships etc. Special emphasis is given to slow learners and remedial classes are conducted.

The proctorial classes offered a powerful and effective mechanism to departmental teachers to gain feedback from the students regarding their academic performance. In the proctorial session by means of personal interviews, different students are encouraged to overcome their inhibitions to reveal any difficulties they might be encountering in coping with the requirements of the curriculum. Often, students share the difficulties being faced by them in benefiting from the lectures or in the practical classes.

This information is informally shared with other teachers of the department during academic discussions so that all teachers focus liberally to improve comprehension and perception of underperformers.

However, performance in examination remains the significant criterion in identifying the slow and advanced learner.

identified after the midterm examinations and they are exposed to various scope & opportunities. In addition, students are required to carry out dissertation work as part of the curriculum and also many of them also opt. to carry out internships in external institutions. In addition, every department also conducts student seminars to inculcate participative learning in the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nimaparacollege.org.in/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
22/07/2022	2541	61

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

All departments of Nimapara Autonomous Practices various student centric methods which vary greatly from the traditional teacher centric instructional model. Each course teacher of almost all programmes uses innovative pedagogy like classroom discussion on specific subject related issues, case based learning, individual and group presentation. The purpose of the student centric learning is to increase student engagement and to develop skills like critical thinking, problem solving and decision-making skills. The students are supplied with lesson plan and syllabus at the beginning which reflect course objective and course outcome. All the science programmes and many social science programmes integrate practical courses/ field visit/ field based participatory observation with adequate experimental facilities for students, enabling them towards enhancing participative and student centric learning experiences. All programmes have a compulsory project course

that provides adequate opportunity to the students for incorporating problem solving methodology and enhancing learning experiences further departmental weekly seminars are also conducted in every department for enhancing learning experiences.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://nimaparacollege.org.in/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Two numbers of dedicated smart class rooms have been commissioned in the institution under a program by the Higher Education department of the Govt. of Odisha. Besides some of the academic departments use LCD projectors in impacting of academic instruction and the conducting of seminars and meetings. ICT enabled learning tools such as PPTs are used by teachers of the college to provide the students with advanced knowledge and practical learning. There is use of E- Platforms like Google Meet and Zoom to impart academic instruction and to conduct webinars.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://nimaparacollege.org.in/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

This is a non-govt. autonomous college & the academic calendar is prepared by the guideline of Govt. of Odisha .However the college prepares its own schedule for Mid-semester and End semester examinations for both Odd and Even semester examinations. Every department maintains lesson plan and progress register for proper monitoring of academic progress of their courses as per department of Higher education of odisha initiative a "JUBA SANSKAR PROGRAMME" has been started for awareness of social and health issue among students.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

61

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

19

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

61

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

59

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Nimapara autonomous college has introduced online form fill up for semester examinations during the pandemic and all the students filled up their forms by using a google form prepared for the purpose, besides making payment online. A set of guidelines for online examinations was formulated by the college examination cell which was used both for the internal and for the end-term examinations. The college has a dedicated examination section and also hired a confidential firm for student registration, generation of examination roll numbers, admit cards, preparation and publication of results of all students enrolled for various programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://studentsnac.ivyeduerp.com/useridlogin.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The syllabus of each programme running under the departments of Nimapara Autonomous College provides precise information about core courses, generic elective courses, fundamental courses, Discipline specific courses and the learning outcome of different programmes. The syllabus also contains information about scheme of examination and evaluation.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	https://nimaparacollege.org.in/Popso.aspx

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

NPR has a system in place for measuring the levels of attainment of course outcomes, programme specification outcomes and programme outcomes. Attainment of course outcome is measured through syllabus, completion of syllabus, continuous events such as Quiz, internal Events, Home Assignments, setting of question papers and publication of result in time. At the level of department, the HODs and teachers who are engaged in classes strive to complete courses in time and some cases extra classes are conducted for the who they identify as slow learners. The 75% of compulsory attendance to qualify for the end term examination of the courses is adhered to ensure students participation in the classes. Attainment of the programme specification outcomes is measured by taking the aggregate result of all courses in each programme of an individual student and then the average performance of all the students in each programme. Attainment of the programme outcome at the UG measured through student's progress to higher studies. Another measurement of attainment is student's placement in campuses & Institutions. The feedback system of different stakeholders provides information pertaining to the relevance of the courses, availability of course material and course's importance in terms of employability and so on which are pertinent questions & which help the college to measure its learning outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://nimaparacollege.org.in/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

794

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://nimaparacollege.org.in

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://nimaparacollege.org.in/UGC/StudentFeesdabckReport.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

This college put more emphasis on student research(for doing the project work in 6th semester examination), faculty research based on micro issues of the regional issues and plan of research is prepared inthe Department to guide the students in doing project work. The department teachers guide the student in this respect.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

00

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has a strong hub to innovate in some real value aspect but this year work was not progressive due to late academic session affected by COVID situation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

01

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	No File Uploaded
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

05

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

249

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

10

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Due to delay in academic session for Covid-19 extension activities in this session is not done.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

04

File Description	Documents
Reports of the events organized	No File Uploaded
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

125

File Description	Documents
Reports of the events	No File Uploaded
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

02

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

01

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Computer Lab:33

Smart Class room :03

Language lab: 05 ,

all seat computer genrated. Lib: 05

Office: 15.

Laptop:04.

Projector: 4

Reject stock:20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nimaparacollege.org.in/Default.aspx#

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Cultural Events. The college also celebrated its Annual Day in the gracious presence of Dr. Rajashree Mallick ,Hon'ble M.P ,Jagatsinghpur , Sj. Samir Ranjan Dash, Hon'ble Minister School and Mass Education,Govt. of Odisha & Sj. Jagat Prasad Sabut,Pesident G.B. The meeting was followed by a cultural program.

Sports

The college has successfully organised intercollege Volleyball Tournament in the month of December in which our college team was declared Champion.In inter college Kabadi Tournament , Organized by Balanga College ,Nimapara Autonomous college was declared Zone Champion. Durjyodhana Majhi of +3 Ist yr Arts has been selected for national level Kabaddi Championship and Rajib Sahoo of +3 3rd year commerce has been declared champion in body building.Its a matter of greate pride our PET ,Mr. Chitta ranjan Pradhan has been selected as the university manager for kabadi team this year, session 2021-22.

Gym

Considering the physical health of our students this institution has provided facility of Gym for one and all.

YOGA

Organization of Yoga Programs for maintenance of healthy body and mind is regular feature of this institution. International Yoga Day was celebrated on 21st June 2022 under the guidance of a trained yoga teacher.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	View File
Paste link for additional information	https://nimaparacollege.org.in/ReadMore.aspx?Head=LatestNews

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

03

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

33.12

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes. The initiative for Automation of Library was undertaken and inlib4.0 erpSOFTWARE was deployed in 2018. Subsequently it has been upgraded and Catalogues for Text books, reference books have been added to the data base. Till date total number of registered books 60000,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nacerp.ivyeduerp.com/login.aspx

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

D. Any 1 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

50

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

IT policy covering budget is 85,200.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2714	50

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

C. 20 Mbps - 35 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development
Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing

D. Any one of the above

equipments and software for editing	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

9.04

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

- 1. Conduct a Needs Assessment:** Before establishing any systems or procedures, it is important to conduct a needs assessment to determine what facilities and resources are needed, how they will be used, and who will use them.
- 2. Develop a Maintenance Plan:** Once the facilities have been identified, it is important to develop a maintenance plan that outlines the procedures for keeping the facilities in good working order. This may include routine maintenance, repairs, and replacement schedules.
- 3. Establish Access and Security Protocols:** Procedures should be put in place to ensure that only authorized individuals have access to the facilities and that they are secure at all times.
- 4. Develop a Schedule for Use:** A schedule should be developed that outlines when and how the facilities will be used. This may include class schedules, open hours, and reservations.
- 5. Implement a Reservation System:** To ensure that the facilities are being used efficiently, a reservation

system should be implemented that allows individuals to reserve the facilities for specific times.

6. **Train Staff and Users:** Staff and users should be trained on the procedures for maintaining and utilizing the facilities to ensure that they are used properly and kept in good working order.
7. **Monitor and Evaluate:** Finally, it is important to monitor and evaluate the systems and procedures that have been established to ensure that they are working effectively and efficiently. Any necessary adjustments should be made to improve their effectiveness.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nimaparacollege.org.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

941

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above								
<table border="1"> <thead> <tr> <th data-bbox="102 483 531 551">File Description</th> <th data-bbox="539 483 1394 551">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 551 531 741">Link to Institutional website</td> <td data-bbox="539 551 1394 741"> https://nimaparacollege.org.in/Notice/2022/Celebrating%20International%20Day%20of%20Yoga%2021.06.2022.pdf </td> </tr> <tr> <td data-bbox="102 741 531 842">Details of capability development and schemes</td> <td data-bbox="539 741 1394 842"> View File </td> </tr> <tr> <td data-bbox="102 842 531 909">Any additional information</td> <td data-bbox="539 842 1394 909"> No File Uploaded </td> </tr> </tbody> </table>	File Description	Documents	Link to Institutional website	https://nimaparacollege.org.in/Notice/2022/Celebrating%20International%20Day%20of%20Yoga%2021.06.2022.pdf	Details of capability development and schemes	View File	Any additional information	No File Uploaded	
File Description	Documents								
Link to Institutional website	https://nimaparacollege.org.in/Notice/2022/Celebrating%20International%20Day%20of%20Yoga%2021.06.2022.pdf								
Details of capability development and schemes	View File								
Any additional information	No File Uploaded								
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year									
150									
<table border="1"> <thead> <tr> <th data-bbox="102 1111 531 1178">File Description</th> <th data-bbox="539 1111 1394 1178">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1178 531 1245">Any additional information</td> <td data-bbox="539 1178 1394 1245"> View File </td> </tr> <tr> <td data-bbox="102 1245 531 1469">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="539 1245 1394 1469"> No File Uploaded </td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded								
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above								

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

94

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	No File Uploaded
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

05

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

A student council is formed consisting of 15 student volunteers one each from each Hons. department. They attend all official meetings concerning student issues. They help in identifying the problems of students and solve them with the help of administration. Students take part in academic activities like, Conducting seminars every week in each Hons. Departments. The student council representative of same department motivates the students to take part in the student's seminar and participate in active discussions after each seminar.

The Student's council representative motivates students of their departments to take part in competitions, cultural activities, sports, yoga, career counselling organised by the institution.

The students council help the administration in organising the above said activities and maintain discipline in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

4

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

An alumni association has been formed bearing registration number Consisting of members till date.

They help in strengthening the institution by providing new ideas for excellence through their meetings which are organised periodically .

They meet to discuss the academic , establishment , scientific development and student support matters.

They contribute towards alumni fund for the development of the institution.

They act as advisors on various committees providing their knowledge for the betterment of the institution.

One alumni member is included in Board of Studies to participates in curriculum revision & development of Academics.

Alumni donates funds to assist poor and meritorious students of the institutions.

Alumni uses their leverage to solve problems of the college at times of need.

Last alumni meet was held on date.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://nimaparacollege.org.in/Notice/2022/Meeting%20of%20college%20level%20committee%20members%20of%20Mo%20College%20Abhijan..pdf

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision:

This institution envisions a society advanced and progressive without any prejudice, bias against any caste or religion with optimum gender equality, with ample knowledge and skills inculcating human values at its core, perpetual quest for excellence, love, and respect for fellow citizens promoting the scientific temper to boost global stewardship and making education relevant for creating an environment conducive for sustained inclusive growth.

Mission:

1. Dissemination of Higher Education to the bottom of the society without any discrimination. 2. Development of positive attitude and self believe to succeed in most oppressed class of the society. 3. Creation of a pool of genuine human beings with all humane qualities and values. 4. Building eco friendly campus and environment caring society. 5. Endorsing all update method of teaching and learning. 6. Emphasizing on the extracurricular activities vis-a- vis upgraded and widened curriculum. 7. Promoting the local culture, art, craft and

literature to have its marked identity.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://nimaparacollege.org.in/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

- The institution gives full freedom and autonomy to all the HoDs and faculty members. Institute's management includes Governing Body, President, Principal, Head of the Departments, College development committees. Our institution strongly believes in decentralization of authority and one of the case studies is mentioned below.
- College principal acts as Head of the Institute. Being highest authority he looks after the overall administration of the college which includes the administrative, academic, financial and other issues related to teaching, non teaching staff and students.
- The Principal appoints Administrative Bursars, Academic Bursars & Account Bursars to help him in matters related to college administration, academics and finances. The college has three streams; science, arts and commerce.
- Besides the above mentioned activities the Principal has to look after other issues as well.

If required, necessary suggestions are given to faculty members for rectification of their manner of duty. Students enjoy free access to the Principal to discuss about any problem related to their academics. In this manner, the institution practices decentralization of power and participative management

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	https://nimaparacollege.org.in/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Organizational Structure of the institution consists of the Governing Body, Principal, teaching staff, non-teaching staff, and students. The Governing Body of the College meets at least thrice a year to discuss issues regarding the overall development of the College. Principal assisted by Bursars and supportive staffs for the smooth management of college activities. Staff Council meetings are held at least twice every semester for effective planning and implementation of programmes like academic, administration, curricular and extracurricular activities. The Internal Quality Assurance Cell (IQAC) of the college works towards the realization of quality enhancement and monitors its internal quality. Various committees are constituted for planning and executing academic, administrative, and extra-curricular activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://nimaparacollege.org.in/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The organogram is concerned with an executive committee which monitoring the plans and programs the committee is headed by President, Governing Body and Principal cum Secretary .The duties responsibilities accountability are spreaded over in various sections as academics ,hostel associations ,IQAC ,self financing courses ,library office ,clubs ,examinations and public information centres .Acdemics is headed by Academic Bursar to supervise the overall educational activities followed by all HODS. they are enterusted with the responsibilities of manging all deparmental affairs by the help of faculty members and non teaching staffs.Hostels have hostel bursars,superintendents,asst. superintendents ,matron and dealing asst. for proper maintainance.Alumni association of this college always asstist in the academic and other affairs

.IQAC cell having coordinators, members and student representatives working for the vision and mission of the college, provide guidelines for formulation of the program, educational objectives and program outcomes, receives the reports and monitor the process of the program, prepare and submit periodic report of the program activities. College have various self financing courses as PG in Odia, Commerce, Geology, chemistry, Mathematics, BBA, BCA, MAMFC, MAMC. library committee is having officer in charge followed by librarian, asst., librarian and book binder. Administrative bursar control the office which is run with head clerk, sr. clerk, accountant, jr. clerk cum typist, jr. clerk, cashier, Deo and store keeper. Different clubs are there. Examination is controlled by controller, dy. controller, jr. clerk and attendant. There is a public information centre with one PIO and FAA.

File Description	Documents
Paste link to Organogram on the institution webpage	https://nimaparacollege.org.in/Notice/2023/ORAMAP.pdf
Upload any additional information	View File
Paste link for additional Information	https://nimaparacollege.org.in/Administration.aspx

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

D. Any one of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and

avenues for their career development/ progression

Nimapara Autonomous College works towards development of faculties with the support of different departments. Faculties avail different CL,ML,DL,PL,EL,Half-Pay Leave.

The college encourages faculties to attend different seminars, conferences for their develop workshop, orientation for teaching staff.

Administration staffs are allowed to attend different training programme conducted by Government.

Common facilities provided by college are:

Canteen, Cafeteria, Gymnasium, Clean Drinking water, ICT, Wifi facilities, computer lab, language lab, separate departments, parking facilities, staff club, ladies club etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nimaparacollege.org.in/ReadMore.aspx?Head=LatestNews

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

00

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Institution has developed a mechanism for conducting external audits on the financial transaction. After every financial transaction, the college itself carries out the initial stage whereby the officer in-charge, Administrative Officer and the Principal scrutinizes and verifies the financial data. The Account Bursar, the Principal, and Accountants closely monitor Income/Expenditure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nimaparacollege.org.in/

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

5

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Recieved fund from worls bank scheme OHEPEE -3,79,37,750.

Recieved funds from Self Financing Courses:12 lakhs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

incremental improvements made for the preceding five years with regard to quality and post- accreditation quality initiatives.

- Test to determine slow learners immediately after admission.
- Remedial classes for the slow learner.
- Question bank uploaded in the website for the benefit of the students.
- Departments have taken special care to supply study materials to their respective students.
- Paper presentation by students has been made compulsory with the introduction of a seminar class in the routine.

- Special care has been taken by the mentors to motivate the students to attend classes regularly.
- Students were encouraged to present their papers in PPT mode in recent days.
- Smart class rooms as well as teaching through projector are used regularly to impart education.
- Both online and offline methods are used for teaching as per the need of the hour.
- Plan and progress register to be regularly verified by the authority.
- Seminar, webinar, workshops have been organised regularly as a mark of quality education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nimaparacollege.org.in/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Review of teaching learning process, structure, and methodologies of operation and learning outcomes.

- At the beginning of the session the syllabus gets the approval of member of Board of studies and academic council.
- With the instruction of Governing Body Principal has constituted an Academic sub-committee comprising of three senior members in each stream along with a member of Governing Body.
- Academic Sub-committee is there to suggest new initiatives to be taken for quality enhancement.
- There are Academic Bursars appointed by The Principal to verify the regularities of the classroom teaching and problems related to academic (If any).
- Plan and progress registers are regularly verified by the Academic Bursars and finally by Principals.
- Mid-Semesters Examination and End-semester Examination are conducted at due time by the Autonomous Cell.
- From fill-up, Grievance and result are made in on-line mode.

Governing Body is the apex body of the institution. Principal with the help of teaching members supervise the internal administration of the institution. Ministerial staff members are there to assist the officers in their work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://nimaparacollege.org.in/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://nimaparacollege.org.in/UGC/IOACMeeting_2021.pdf
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Students are given access to canteen and hostel amenities regardless of gender.

2. The library has reading rooms available for both boys and girls.

3. sports facilities are open to both boys and girls equally, including a playground for outdoor games.

4. Boys and girls are given the same opportunities and incentives to participate in all sports and extracurricular activities.

5. Both male and female college students are eligible to participate in NSS, YRC, and NCC.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://nimaparacollege.org.in/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Garbage bins have been placed across the college campus in various locations, such as close to offices, close to gardens, near heritage building and inside the main block and all departments. Garbage is frequently collected and turned over to Nimapara NAC, Nimapara.

The college also has different dustbins to segregate different wastes like dustbins are placed for disposal of wet and bio-degradable wastes .

The college has also implanted a Plastic Free Campus, to avoid the use of plastic items in college. Awareness banners and templates on 'Say no to plastic' have been displayed at different locations of the college.

'Swachh Bharat Abhiyan' was also conducted in our college by the NSS wing.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:</p>	C. Any 2 of the above
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Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Students coming from different socio-economic backgrounds. are treated equally in the college campus and the departments. Equality Challenge Units are set up in the departments to enquire into their problems and remedial measures were taken accordingly.

Blind students are specially taken care of by providing scribes for them during examinations.

A 'Grievance cell' for students have already been created which address intolerance in any form towards any student in the campus .

Initiatives taken by the institution to make the campus ecofriendly.

Plantation programme on college foundation day 27 July in every year.

Awareness about deforestation.

Cleanliness Drive

Plastic free Campus.

on Kartik Purnima, the college has arranged aboita band??a(Odia:

???? ?????? boita band??a) program, in memory of ancient maritime trades on 19th Nov 2021.

Youth Festival Preogram was arranged by IQAC Cell ofNimapara Autonomous College on 02.03.2022.

Utkal Dibas was celebrated on 1st April 2022 at the college by Department of ODIA.

Annual Function of the college held on 16th april 2022.

on the occasion of The Death Anniversary of Padmashree Bhabani Charan Pattnaik ,Nimapara Prerana Divas celebrated on 14th May 2022.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- Employees and students of the institution are sensitized to constitutional obligations to fearlessly express their democratic choice through voting, which is their birthright. In this regard, the 11th National Voters' Day was observed on 25.01.2021 as a mark of respect to the sacred Right. Students and staff members took oath on that day, affirming our national commitment to democratic rights of the citizenry. The importance of every vote was explained through creative expressions.
- Officers from Nimapara Block were deputed to train the students regarding enrollment in voter register and exercise of their franchise.
- An interdisciplinary seminar has been conducted to inculcate value systems among students about the constitutional values that include human dignity, achievement of equality, advancement of human rights and freedom, negation of racialist and sexist mindsets, gender equity, supremacy of the constitution, the rule of law, democracy, social justice, equality, and respect to others.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

This institution gives priority to celebrate days of State, National and International importance. Observation of Independence Day, Republic Day, Youth Day, Martyrs Day, International Yoga Day, Teachers Day, Voters Day, Constitution Day etc brings in a sort of awareness regarding the importance of these days. Birth Anniversary of Mahatma Gandhi, J. Neheru, L.B. Sastri and Vivekananda, Ex- Chief Minister Of Oisha S.J. Biju Pattnaik, and UtkalMani Gopabandhu Das help in reminding the students of their great personality

and their noble work. Besides these days Ganesh Puja & Saraswati Puja are celebrated by the students in the campus.

<https://nimaparacollege.org.in/ReadMore.aspx?Head=LatestNews>

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

<https://nimaparacollege.org.in/Default.aspx>

File Description	Documents
Best practices in the Institutional website	https://nimaparacollege.org.in/ReadMore.aspx?Head=LatestNews
Any other relevant information	https://nimaparacollege.org.in/gallery.aspx

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

- As a token of gratitude to the society our institution is organising free Eye- health check-up camp, blood donation camp, free health camp for students, staff members, and public.
- As this locality is surrounded by ancient temples and monuments, we have established a museum to inculcate interest among students towards antique and antiquities.
- To involve students in different days of national affairs this institution organises programmes to celebrate different days of state, national and international importance.

- This institution has formed different clubs to make student participate in the social, cultural, and environmental affairs of the institution.
- Youth festival has been organised (after covid 19) to make an exhibition of the talents of the students and by that ultimately to promote enthusiasm among students to make a show-off of their talents.
- As a mark of contribution towards society our students not only participate in different eventof the college but they also have active participation in different programmes organised by local community.

File Description	Documents
Appropriate link in the institutional website	https://nimaparacollege.org.in/Default.aspx
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Action Plan for 2022-23

- Application to be submitted to open a Study Centre in Nimapara Autonomous College to Odisha State Open University ,Sambalpur.
- To open Add-On Course in Each and Every Department.
- In addition to the previous clubs more numbers of clubs to be opened.
- To encourage faculty exchange Programme MOUS are to be signed with nearby colleges.
- Departmental extension programme to be taken up as a markup concern towards the society .
- Health (both mental & physical)related programmes are to be organized at a regular gap.
- Career counseling Programme are to be arranged.
- Inter Disciplinary Seminar are to be conducted.
- Representation of the institutions in different cultural activities.
- International ,National & Stae level seminars are to be conducted.
- Workshops are to be conducted.
- Mous with other University to be done.
- Different skill development program are to be taken up.

- Opening of College Counselling Centre .
- A boys hostel has been planned to setup to accomodate around 100 students.