



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

NIMAPARA AUTONOMOUS COLLEGE

- Name of the Head of the institution **Raja Kishore Rath**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **06758250225**
- Alternate phone No. **06758295205**
- Mobile No. (Principal) **8917220530**
- Registered e-mail ID (Principal) **rajakishorerath1961@gmail.com**
- Address **NIMAPARA AUTONOMOUS COLLEGE**
- City/Town **Nimapara**
- State/UT **Orissa**
- Pin Code **752106**

2. Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **04/05/2011**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **Dr. Amitabh Dash**
- Phone No.
- Mobile No: **9937460035**
- IQAC e-mail ID **amitabh.chem@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) nimaparacollege.org.in

4. Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://nimaparacollege.org.in>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	7.75	2005	01/12/2005	05/12/2012
Cycle 2	C	1.59	2019	14/11/2019	25/11/2024

6. Date of Establishment of IQAC **15/09/2012**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI **No File Uploaded**

9. No. of IQAC meetings held during the year **03**

- Were the minutes of IQAC meeting(s) and **Yes**

compliance to the decisions taken
uploaded on the institutional website?

- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10. Did IQAC receive funding from any funding agency to support its activities during the year?

No

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Holding of online classes. 2. Organisation of departmental webinar. 3. Poster campaigning for Covid-19 awareness. 4. Collection of feedback from parents in parent teacher meeting. 5. Campus cleaning by NCC and NSS unit.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> • With the initiation of IQAC, it is planned to hold online classes during the pandemic period 	<p>With this initiations maximum students availing the opportunity to get learnt and courses are getting completed in due time. Enabling the students to appear online examination.</p>
<ul style="list-style-type: none"> • Online examination for final year U.G and P.G students with online grievance redressal system is to be held. 	<p>Online examinations are successfully held including class test ,surprise test & e-valuation of the above test are to be done.</p>
<ul style="list-style-type: none"> • Departmental webinars and inter disciplinary webinars are to be held. 	<p>Students were benefited through their interaction with the teachers and by directly participating in the webinar by presenting papers on different topics. Two inter disciplinary webinars were held during this session ,Mr. Ramakanta Dash was</p>

	the chief speaker ,who delivered his talk on the topic amendments in Indian Constitutions. The other resource person was Mr. Jagat Prasad Sabat ,whose talk was on
<ul style="list-style-type: none"> • Observation of national and state days of importance. 	National Youth Day on 12th January, Netaji Jayanti on 23rd January, Voters Day on 25th January, Republic Day on 26th January, International Womens Day on March 08th, Foundation day on 27th July, Independence Day on 15th Aug, Martyrs Day (in the memory of martyr Late Manoj Kumar Behera) on 14th February.
<ul style="list-style-type: none"> • Swachha Bharat Aviyam and Plantation program inside the college campus is to be taken up. 	These two program were completely observed during the pandemic
<ul style="list-style-type: none"> • Sanitization of class room and office is to be done in regular intervals. 	Spreading of Covid-19 could be prevented.

13. Was the AQAR placed before the statutory body? No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	14/08/2021

14. Was the institutional data submitted to AISHE ? No

- Year

Part A**Data of the Institution**

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• Name of the IQAC Co-ordinator/Director	Dr. Amitabh Dash
• Phone No.	

• Mobile No:	9937460035				
• IQAC e-mail ID	amitabh.chem@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	nimaparacollege.org.in				
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Governing Body	14/08/2021				
14. Was the institutional data submitted to AISHE ?	No				
<ul style="list-style-type: none"> • Year 					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>	Year	Date of Submission	Nil	Nil	
Year	Date of Submission				
Nil	Nil				
15. Multidisciplinary / interdisciplinary					

16.Academic bank of credits (ABC):**17.Skill development:****18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1

06

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

2851

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	No File Uploaded

2.2

997

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3

921

Number of students who appeared for the examinations conducted by the institution during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	No File Uploaded	
3.Academic		
3.1	18	
Number of courses in all programmes during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	No File Uploaded	
3.2	77	
Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	No File Uploaded	
3.3	76	
Number of sanctioned posts for the year:		
4.Institution		
4.1	855	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	26	
Total number of Classrooms and Seminar halls		
4.3	40	
Total number of computers on campus for academic purposes		
4.4	43.34	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

Part B

CURRICULAR ASPECTS**1.1 - Curriculum Design and Development**

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

yes

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

0

File Description	Documents
Curriculum / Syllabus of such courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

06

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

As the institution comes under the affiliation of Utkal University, It is not supposed to have any separate curriculum of its own. Only environmental studies and Logical thinking have been included in the curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

00

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

00

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

All students doing project works following CBCS principles.

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	No File Uploaded
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	nimaparacollegee.org.in
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following **D. Feedback collected**

File Description	Documents
Provide URL for stakeholders' feedback report	nimaparacollegee.org.in
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

864

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

622

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

- Each teacher acts as a mentor for (maximum) 30 students.
- He/She is responsible for solving the problems related to either academic or non academic issues.
- Students are divided into different proctorial groups and are placed under one proctor.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nimaparacollege.org.in

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
26/11/2020	864	60

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

- Student -centric mentoring systems for UG and PG students are available in this college.
- Under this system a group of 30 students put under one mentor ,who is to look after their academic and psychological wellbeing.
- Interactive classes enhance the personal capability of the students to present themselves before the class through paper presentation.
- Holding of online doubt clearing classes has brought about a significant rise in the performance of the students in their examination.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers are using ICT enable tools ,online resources from different websites, Youtube materials, Using online discussions through Zoom, Googlemeet for effective teaching and learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	nimaparacollege.org.in
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

- The institution prepares an Academic Calendar each year for the smooth conduct of academic activities.
- Examinations (mid and end sem), Publication of results and resume of classes are held strictly adhering to the academic calendar.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

48

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

19

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

61

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

1. IT integration and reforms in the examination procedure has brought about a significant change in the process of conducting examination and publishing results thereon.
2. Besides this online grievance redressal system has help the students in solving their examination related problems during this pandemic.
3. IT integration has held the students gaining digital literacy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	nimaparacollege.org.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

yes

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	nimaparacollege.org.in

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Satisfactory

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

848

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

nimaparacollege.org.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Due to Covid-19 pandemic situation no such activities has been taken.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

02

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

No such steps has been taken during the session for pandemic condition.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

00

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	No File Uploaded
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

05

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

05

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

yes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

0

File Description	Documents
Reports of the events organized	No File Uploaded
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

0

File Description	Documents
Reports of the events	No File Uploaded
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

00

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Computer Lab:33

Smart Class room :2

Language lab: 05 ,all seat computer genrated.

Lib: 05

Office: 15.

Laptop:04.

Projector: 4

Reject stock: 13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

yes

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

43.56

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: D. Any 1 of the above e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

125

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Rs.50,000 is allocated for IT expense during the session and Rs. 41741 has been spent for the purpose during session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2950	50

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus D. 5 Mbps - 20 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: C. Any two of the above
 Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and

software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)****1.04**

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

yes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

451

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	No File Uploaded
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	nimaparacollege.org.in
Details of capability development and schemes	No File Uploaded
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

25

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

56

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	No File Uploaded
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

6

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Due to pandemic ,Lockdown as well as shutdown was declared by the govt. of odisha for most part ofthe session 2020-21.

Even a block of the college was taken over by the administration for purpose of "Covid Care Center".

Students were debarred from coming to the institution during this period. Hence no election could be held for the construction of a student council.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Due to pandemic ,Lockdown as well as shutdown was declared by the govt. of odisha for most part of the session 2020-21.

Though the institution has a registered and functional Alumni Association ,It was not possible to hold any alumni meeting during this pandemic period

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Governing body is the apex body of this institution.

It is comprised of members from different fields, including Academic, Administrative, Industrial and social background. Principal is the Ex-officio secretary of this body. It needs to meet twice in a year. The principal has to put forth the annual budget and annual plan for this institution before G.B for approval. It acts as a guide to the institution.

HODs of different departments have autonomy to take independent decisions in the academic field.

An Academic team has been formed to supervise all the academic activities.

The controller along with examination team members are there to look in to the matters related to the conduct of examination and publication of results.

The admission committee of the college holds the responsibilities related to admission matters.

The principal has formed different committees to help and assist him in the smooth running of all the curricula and extra curricular activities.

IQAC acts as a coordinator in suggesting and supervising different programs held throughout the year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	nimaparacollege.org.in

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The beginning of each academic session, Principal, being the head of institution delegates responsibilities to the staff members by forming different committees. Decentralisation has ensured participative management in various levels. Departmental heads are ensured of full autonomy with regard to extra academic activities like 20% modification in the curriculum, modification in evaluation system (e-evaluation), organising seminars or webinars of both state and national level, extension lectures and field studies. Principal takes meetings of faculty member as well as and supporting staff members at regular intervals to ensure participative management and implementation of various policies.

A student 's council has been formed to look after the welfare of the students. With the cooperation of the student council different co-curricular activities are organised under the supervision of faculty members. Thus direct involvement of staff and students in the institutions affairs has been made possible through the system of decentralisation.

Governing body is there to guide the principal and the institution to achieve its vision and mission.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution has made strategy to provide online and offline facilities for admission and payment of fees .

There is an admission committee to look in to the matters related to admission as per the norms set by the state higher education.

An academic calendar is prepared every year for smooth learning of

different academic activities.

College website provides information regarding availability of seats and elective subjects in UG level. Traditional mode of education is getting supplemented use of ICT, field study, guest lecture projects, industrial visits, wifi and internet connectivity in the campus facilitates for better online learning resources.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

- The administration has taken a serious view to make all its notifications paperless.
- A whatsapp group has been created comprising of all the staff members (Both teaching and non-teaching) to circulate different messages and notices.
- Submission of salary bill has been made online and disbursement of forms are done digitally.
- Appointment of faculty members is made by the govt. of Odisha through state selection board.
- Appointment of guest faculty is made by the institution pertaining all the guidelines.
- Non-teaching staff members get their appointment by the Governing Body.
- All the service rules as per the Govt. Guideline is strictly followed by the institution.
- E-admission at the beginning of the session, students are provided with the facility of e-admission through SAMS. Scholarships are also available for the SC, ST and financially backward students. Scholarships for meritorious students are available on online mode.
- The examination system including publication of result has been completely digitalise.
- College website acts as a guide for all the students, where starting from availability of seat to all the curricular and extra curricular activities are uploaded from time to time

for the knowledge of the students.

- During the pandemic online classes were held successfully and online paper presentation by the students were also encouraged. Different departments held webinars successfully during this pandemic.

File Description	Documents
Paste link to Organogram on the institution webpage	nimaparacollege.org.in
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- The institution takes effective measure for the career development progression of teaching and non teaching staff members.
- The faculty members are encouraged to attend refresher and orientation courses during each academic session.
- The college has the budgetary provission of providing 25,000 rupees to its faculty members to work on minor research projects.
- Non-teaching staff members are encouraged to availaccounts training and computer training programs.
- Medical leave, study leave ,earned leave ,leave for attending

conferencess,maternity and paternity leave,special quarentine leave for covid-19 affected staffs are the provissions meant for both teaching and non-teaching staff members.

- Account Bursars are also availing allowance.
- Besides this the non teaching staff members are provided with uniform allowance,festival advance,cashier allowance,accountant allowance.
- There has been a welfare fund for the staff members to meet the urgent needs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Courses, Short-Term Course, etc.)

00

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

yes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution has only one source of income i,e Developmental fee by the students.

From this source ,the institution works towards infrastructure development ,payment of salary of non-adied staff members

,expenditure towards students welfare programs,maintainance of class rooms,labrotories,sports field and other necessary mechinary ,purchase of books etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

During this covid-19 pandemic ,the Govt. of Odisha declared lockdown from the month ofmarch 2020 to january 2021 and again from april 2021 to july 2021.Hence during this time IQAC focused on holding of online classes ,online examination ,online result publication ,doubt clearing classes in online mode, redressing other grivances of the students in online mode organisation of webinars by different departments and maintainance of the campus greenary as well as sanitisation programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

During the session 2021 due to pandemic only 3 meetings could be held by members of IQAC.

IQAC focused mainly on the teching and learning process i,e virtual clasess for students on a priority basis.

Holding of webinars ,paper presentation by students on virtual mode and online mode of exmination were conducted under the direct supervision of IQAC.

Besides these activities observation of days of National and International importance were given priority.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

C. Any 2 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Due to the out break of Pandemic ,Govt. of Odisha declared lockdown for all educational institutions .

Hence no gender equality program could be held.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

This institution has proper waste management system, there is a waste pit where all the degradable waste get dumped.

The administrations keeps a close watch on making the campus a plastic free zone.

Rain water harvestment and drainage of waste water properly has been taken care of .

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution

A. Any 4 or all of the above

system in the campus

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

- This is a rural based institution, where equal facility is provided to students from different diversities. The administration takes special care for students belonging to socially and economically backward classes.
- Provision of scholarship for socially and economically backward students as well as meritorious students have been

made available.

- A discipline committee has been formed by the principal to maintain peace and harmony in the campus.
- Equal opportunity is provided to all the students irrespective of caste ,creed and sex in the field of academic and non academic sphere.
- Students from across the state are welcomed here to persue their higher education.
- The college is situated at the centre of the golden triangle i,e Bhubaneswar ,the capital; of the state is just 40 kms away,Puri the religious hub is 50 kms away ,where as the famous Black pagoda is just 23kms away from this place.Hence the place has immense social,culturaland religiousimportance.
- Besides curricular activities the students are encouraged to enhance their skills in extra curricular activities like donation of blood,maintaining traffic rules,

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- Our institution observes different days of state and national level importance to sensitize its students and staff members to their constitutional obligation.
- Observation of Independence Day ,Republic Day and Flag Day teach the students to pay respect to the National Flag and National Anthem.
- NSS units(boys & girls) inducess the spiritto handle social responsibilities,whereas NCC preparesthe students to follow a deciplined and dedicated life.
- The YRC of this college arranges blood donation camps and students in large number paricipate in this camp as donners and voluteers, that imparts a sense of fraternity among the students .
- Anti raaging cell and Anti sexual harashment cell work towards the protection of the sudents rights.
- Instalation ogf a martyrs statue in the campus and

observation of Martyrs Day brings about Nationalistic feelings among the students and employees.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- This institution gives priority to celebrate days of State, National and International importance.
- Observation of Independence Day , Republic Day , Youth Day , International Women's Day, Martyrs Day, International Yoga Day, Teachers Day, Voters Day , Constitution Day etc brings in a sort of awareness regarding the importance of these days.
- Birth Anniversary of Mahatma Gandhi, J .Neheru, L.B. Sastri and Vivekananda , Ex- Chief Minister Of Oisha S.j. Biju

Pattnaik, and UtkalMani Gopabandhu Das help in reminding the students of their great personality and their noble work.

- Besides these days Ganesh Puja & Saraswati Puja are celebrated by the students in the campus.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

This institution occupies central place in the golden triangle of the state of odisha. It is surrounded by ancient temples and rivers. The Black Pagoda (Konark Temple) is just 23 kms away from this place. Excavation of ancient statue and other monuments is going on around the place every now and then. We have an archaeological museum to encourage the students to make further studies in this field. Due to pandemic the students could not go on a field study last year but previously department of History arranged certain field study programs to nearby villages to have a practical knowledge about these ancient temples.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

- This institution occupies a central place in the golden triangle of the state of Odisha. Bhubaneswar, the city of temples is 40kms away from this place where as, Konark temple is just 23kms away. This place is surrounded by proto

historical and pre historical monuments.

- In order to arouse intrest among students towards these antiquites the college has established an archiological museum in this campus.
- The museum has unique collection of achcheological potteries , pre historic tools and inscription from the belts of Kushabhadra River.
- The museum has a collection of antiques statretinf from protohistorical period topre historical period to the newera.
- This instituion was towards reviving tangible and intangible heritage.
- The museum has unique collection of anttique pieces ,whereas the library has a collection of ancient manuscripts.
- Another distinctive feature of this institution is its contribution towards the cleanliness of its adpoted village Bhubanipur and the students endeavour to make the villager aware of Covid-19 protocols.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

yes

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

0

File Description	Documents
Curriculum / Syllabus of such courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

06

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

As the institution comes under the affiliation of Utkal

University, It is not supposed to have any separate curriculum of its own. Only environmental studies and Logical thinking have been included in the curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

00

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

00

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

All students doing project works following CBCS principles.

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	No File Uploaded
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	nimaparacollegee.org.in
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

D. Feedback collected

File Description	Documents
Provide URL for stakeholders' feedback report	nimaparacollegee.org.in
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

864

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

622

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

- Each teacher acts as a mentor for (maximum) 30 students.
- He/She is responsible for solving the problems related to either academic or non academic issues.
- Students are divided into different proctorial groups and are placed under one proctor.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nimaparacollege.org.in

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
26/11/2020	864	60

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

- Student -centric mentoring systems for UG and PG students are available in this college.
- Under this system a group of 30 students put under one mentor ,who is to look after their academic and psychological wellbeing.
- Interactive classes enhance the personal capability of the students to present themselves before the class through paper presentation.
- Holding of online doubt clearing classes has brought about a significant rise in the performance of the students in their examination.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers are using ICT enable tools ,online resources from different websites, Youtube materials, Using online discussions through Zoom, Google meet for effective teaching and learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	nimaparacollege.org.in
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

- The institution prepares an Academic Calendar each year for the smooth conduct of academic activities.
- Examinations (mid and end sem), Publication of results and resume of classes are held strictly adhering to the academic calendar.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

48

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

19

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

61

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

1. IT integration and reforms in the examination procedure has brought about a significant change in the process of conducting examination and publishing results thereon.
2. Besides this online grievance redressal system has help the students in solving their examination related problems during this pandemic.
3. IT integration has held the students gaining digital literacy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	nimaparacollege.org.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

yes

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	nimaparacollege.org.in

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Satisfactory	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
2.6.3 - Pass Percentage of students	
2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution	
848	
File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink	
nimaparacollege.org.in	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Promotion of Research and Facilities	
3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented	
Due to Covid-19 pandemic situation no such activities has been taken.	

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

02

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

No such steps has been taken during the session for pandemic condition.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

00

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	No File Uploaded
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

05

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

05

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

yes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

0

File Description	Documents
Reports of the events organized	No File Uploaded
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

0

File Description	Documents
Reports of the events	No File Uploaded
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

00

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Computer Lab:33

Smart Class room :2

Language lab: 05 ,all seat computer genrated.

Lib: 05

Office: 15.

Laptop:04.

Projector: 4

Reject stock: 13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

yes

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

43.56

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

D. Any 1 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

125

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Rs.50,000 is allocated for IT expense during the session and Rs. 41741 has been spent for the purpose during session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2950	50

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	D. 5 Mbps - 20 Mbps
---	----------------------------

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	C. Any two of the above
--	--------------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1.04

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

yes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

451

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	No File Uploaded
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	nimaparacollege.org.in
Details of capability development and schemes	No File Uploaded
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
25	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
5.2.2 - Number of outgoing students progressing to higher education	
56	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	No File Uploaded
Any additional information	View File
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
6	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
00	

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Due to pandemic ,Lockdown as well as shutdown was declared by the govt. of odisha for most part ofthe session 2020-21.

Even a block of the college was taken over by the administration for purpose of "Covid Care Center".

Students were debarred fromcomming to the institution during this period.Hence no election could be held for the construction of a student council.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Due to pandemic ,Lockdown as well as shutdown was declared by the govt. of odisha for most part ofthe session 2020-21.

Though the institution has a registered and functional Alumni Association ,It was not possible to hold any alumnimeeting during this pandemic period

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Governing body is the apex body of this institution.

It is comprised of members from different fields, including Academic,Administrative,Indurstrual and social background.Principal is the Ex-officio sceretary of this body.It needs to meet twice in a year .The principal has to putforth the annual budget and annual plan for thisinstitution before G.B for approval.It acts as a guide to the institution.

HODs of different departments have autonomy to take independent decissions in the academic field.

An Academic team has been formed to supervise all the acdemic activities.

The controller along with examination team members are there to look in to the maters realted to the conduct of examination and publication of results.

The admission comittee of the college holds the responsibilities related to admission matters.

The principal has formed different committees to help and assist him in the smooth running of all the curricula and extra curricular activities.

IQAC acts as a coordinator in suggesting and supervising different programs held throughout the year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	nimaparacollege.org.in

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The beginning of each academic session, Principal, being the head of institution delegates responsibilities to the staff members by forming different committees. Decentralisation has ensured participative management in various levels. Departmental heads are ensured of full autonomy with regard to extra academic activities like 20% modification in the curriculum, modification in evaluation system (e-evaluation), organising seminars or webinars of both state and national level, extension lectures and field studies. Principal takes meetings of faculty members as well as supporting staff members at regular intervals to ensure participative management and implementation of various policies.

A student's council has been formed to look after the welfare of the students. With the cooperation of the student council different co-curricular activities are organised under the supervision of faculty members. Thus direct involvement of staff and students in the institutions affairs has been made possible through the system of decentralisation.

Governing body is there to guide the principal and the institution to achieve its vision and mission.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution has made strategy to provide online and offline facilities for admission and payment of fees .

There is an admission committee to look in to the matters related to admission as per the norms set by the state higher education.

An academic calendar is prepared every year for smooth learning of different academic activities.

College website provides information regarding availability of seats and elective subjects in UG level. Traditional mode of education is getting supplemented use of ICT ,field study ,guest lecture projects ,industrial visits,wifi and internet connectivity in the campus facilitates for better online learning resources.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

- The administration has taken a serious view to make all its notifications paperless.

- A whatsapp group has been created comprising of all the staff members (Both teaching and non- teaching) to circulate different messages and notices.
- Submission of salary bill has been made online and disbursement of forms are done digitally.
- Appointment of faculty members is made by the govt. of Odisha through state selection board.
- Appointment of guest faculty is made by the institution pertaining all the guidelines.
- Non teaching staff members get their appointment by the Governing Body.
- All the service rules as per the Govt. Guideline is strictly followed by the institution.
- E- admission at the beginning of the session ,Students are provided with the facility of e- admission through SAMS.Scholarships are also available for the SC,ST and Financially backward students.Scholarships for meritorious students are available on online mode.
- The examination system including publication of result has been completely digitalise.
- College website acts as a guide for all the students ,where starting from availability of seat to all the curricular and extra curricular activities are uploaded from time to time for the knowledge of the students.
- During the pandemic online classes were held successfully and online paper presentation by the students were also encouraged.Different departments held webinars successfully during this pandemic.

File Description	Documents
Paste link to Organogram on the institution webpage	nimaparacollege.org.in
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- The institution takes effective measure for the career development progression of teaching and non teaching staff members.
- The faculty members are encouraged to attend refresher and orientation courses during each academic session.
- The college has the budgetary provision of providing 25,000 rupees to its faculty members to work on minor research projects.
- Non-teaching staff members are encouraged to avail accounts training and computer training programs.
- Medical leave, study leave, earned leave, leave for attending conferences, maternity and paternity leave, special quarantine leave for covid-19 affected staffs are the provisions meant for both teaching and non-teaching staff members.
- Account Bursars are also availing allowance.
- Besides this the non teaching staff members are provided with uniform allowance, festival advance, cashier allowance, accountant allowance.
- There has been a welfare fund for the staff members to meet the urgent needs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences /

workshops and towards payment of membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

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File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

yes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution has only one source of income i,e Developmental fee by the students.

From this source ,the institution works towards infrastructure development ,payment of salary of non-adied staff members ,expenditure towards students welfare programs,maintainance of class rooms,labrotories,sports field and other necessary mechinary ,purchase of books etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and

post-accreditation quality initiatives (Second and subsequent cycles)

During this covid-19 pandemic ,the Govt. of Odisha declared lockdown from the month of march 2020 to january 2021 and again from april 2021 to july 2021.Hence during this time IQAC focused on holding of online classes ,online examination ,online result publication ,doubt clearing classes in online mode, redressing other grivances of the students in online mode organisation of webinars by different departments and maintainance of the campus greenary as well as sanitisation programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

During the session 2021 due to pandemic only 3 meetings could be held by members of IQAC.

IQAC focused mainly on the teching and learning process i,e virtual clases for students on a priority basis.

Holding of webinars ,paper presentation by students on virtual mode and online mode of exmination were conducted under the direct supervision of IQAC.

Besides these activities observation of days of National and International importance were given priority.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other

C. Any 2 of the above

institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	
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File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Due to the out break of Pandemic ,Govt. of Odisha declared lockdown for all educational institutions .

Hence no gender equality program could be held.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

This institution has proper waste management system, there is a waste pit where all the degradable waste get dumped.

The administrations keeps a close watch on making the campus a plastic free zone.

Rain water harvestment and drainage of waste water properly has been taken care of.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**

B. Any 3 of the above

5.Landscaping	
File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy undertaken by the institution	
<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4. Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-</p>	B. Any 3 of the above

reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

- This is a rural based institution, where equal facility is provided to students from different diversities. The administration takes special care for students belonging to socially and economically backward classes.
- Provision of scholarship for socially and economically backward students as well as meritorious students have been made available.
- A discipline committee has been formed by the principal to maintain peace and harmony in the campus.
- Equal opportunity is provided to all the students irrespective of caste, creed and sex in the field of academic and non academic sphere.
- Students from across the state are welcomed here to pursue their higher education.
- The college is situated at the centre of the golden triangle i.e. Bhubaneswar, the capital; of the state is just 40 kms away, Puri the religious hub is 50 kms away, where as the famous Black pagoda is just 23kms away from this place. Hence the place has immense social, cultural and religious importance.
- Besides curricular activities the students are encouraged to enhance their skills in extra curricular activities like donation of blood, maintaining traffic rules,

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- Our institution observes different days of state and national level importance to sensitize its students and staff members to their constitutional obligation.
- Observation of Independence Day ,Republic Day and Flag Day teach the students to pay respect to the National Flag and National Anthem.
- NSS units(boys & girls) inducess the spiritto handle social responsibilities,whereas NCC preparesthe students to follow a deciplined and dedicated life.
- The YRC of this college arranges blood donation camps and students in large number paricipate in this camp as donners and voluteers, that imparts a sense of fraternity among the students .
- Anti raaging cell and Anti sexual harassment cell work towards the proctection of the sudents rights.
- Instalation ogf a martyrs statue in the campus and observation of Martyrs Day brings about Nationalistic feelings among the students and employees.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for

C. Any 2 of the above

students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- This institution gives priority to celebrate days of State, National and International importance.
- Observation of Independence Day , Republic Day , Youth Day , International Women's Day, Martyrs Day, International Yoga Day, Teachers Day, Voters Day , Constitution Day etc brings in a sort of awareness regarding the importance of these days.
- Birth Anniversary of Mahatma Gandhi, J .Neheru, L.B. Sastri and Vivekananda , Ex- Chief Minister Of Oisha Sj. Biju Pattnaik, and UtkalMani Gopabandhu Das help in reminding the students of their great personality and their noble work.
- Besides these days Ganesh Puja & Saraswati Puja are celebrated by the students in the campus.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

This institution occupies central place in the golden triangle of the state of Odisha. It is surrounded by ancient temples and rivers. The Black Pagoda (Konark Temple) is just 23 kms away from this place. Excavation of ancient statue and other monuments is going on around the place every now and then. We have an archaeological museum to encourage the students to make further studies in this field. Due to pandemic the students could not go on a field study last year but previously the department of History arranged certain field study programs to nearby villages to have a practical knowledge about these ancient temples.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

- This institution occupies a central place in the golden triangle of the state of Odisha. Bhubaneswar, the city of temples is 40kms away from this place whereas, Konark temple is just 23kms away. This place is surrounded by proto historical and pre historical monuments.
- In order to arouse interest among students towards these antiquities the college has established an archaeological museum in this campus.
- The museum has unique collection of archaeological potteries, pre historic tools and inscription from the banks of Kushabhadra River.
- The museum has a collection of antiques starting from protohistorical period to pre historical period to the newer era.
- This institution is towards reviving tangible and intangible heritage.
- The museum has unique collection of antique pieces, whereas the library has a collection of ancient manuscripts.
- Another distinctive feature of this institution is its contribution towards the cleanliness of its adopted

village Bhubanipur and the students endeavour to make the villager aware of Covid-19 protocols.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- As covid-19 pandemic has spread over the entire state ,the Govt. has declared lockdown from March 2020 since then the college has moved on to online teaching and learning.
- It also moved other programs like holding examination ,publication of results and addressing student greivences in online mode.
- This year we plan to continue the same method whenever the necessity arrives.
- Departments have to take extra care for slow learners ,doubt clearing classes are to be held (both online and off line) and paper presentation by the students are to be givin at most importance.
- Classes are to be made more interactive and teaching in smart class rooms to be given priority.
- State /National/International Seminar /webinnars are to be organised.
- We plan to collaborate with other institutions and to sign on MOUs.
- We plan to include skill development programs to improve employability.
- To conduct more number of Yoga & Meditation Sessions.
- To conduct Skill development programs and training programsfor non-teaching staff memebbers.
- To arrange more number of inter deciplinary seminars.
- To focus an health camps and to organise vblood donation camps.
- To work towards saving of energy by installing solar power.
- To activate steps towards maintenance of a green campus and to plant more number of trees.
- To arrange more carrer coundselling programmes.